

**THE CORPORATION OF THE TOWNSHIP OF TAY
SPECIAL COMMITTEE OF ALL COUNCIL MEETING
GENERAL GOVERNMENT/ FINANCE**

APRIL 20, 2010

7:00 P.M.

**MUNICIPAL OFFICE COUNCIL CHAMBERS
AGENDA**

1. **CALL TO ORDER**

2. **DECLARATION OF PECUNIARY INTEREST**

3. **CONSIDERATION OF BUSINESS FOR WHICH NOTICE WAS GIVEN**
 - 3.1 Report from the Director of Finance - 2010 Operating and Capital Budget

4. **ADJOURNMENT**

STAFF REPORT

MEMO TO: Mayor Scott Warnock, Members of Council
FROM: Joanne Sanders, Treasurer
DATE: April 20, 2010
SUBJECT: 2010 Operating and Capital Budget

BACKGROUND:

Council reviewed the preliminary budget in the November, 2009, along with a Staff report itemizing some of the more significant changes affecting the 2010 budget. The budget as presented had an increase of \$331,261. Amendments were made at the budget meeting resulting in a decrease of \$27,844 to \$303,417 or a 5.8% increase. Recommendations were passed December 18, 2009. Items to be reviewed with the final budget included:

- Policing adjustment and budget
- OMPF Grant Allocation
- Significant changes resulting from the 2009 total costs or 2010 cost projections
- Assessment and tax rate information
- Changes in debt requirements

Staff have reviewed the preliminary budget incorporating the final 2010 figures, along with several reductions to reduce the percentage increase. With a nominal change in the OMPF Grant, very low assessment growth and a substantial increase to policing, staff reviewed the budget to identify any areas that could be revised to lower the percentage increase. Changes are summarized on page 11 and 12 of the report.

BUDGET PROCESS:

The budget attached is presented as follows:

- Green sheets indicate operating expenditures
- Yellow sheets indicate capital expenditures

Department notes have been updated and follow the yellow sheets in each section. The budget is presented in a summary format. Council members wishing to see the line by line detail that supports the summary format or to review more detailed notes should contact the Treasurer.

COMMENTS ON SPECIFIC ITEMS

The reduction in interest revenue has continued to be significant. Revenue for the 2009 year in the amount of \$43,326 was far below the \$125,000 budget. The estimate for the 2010 Budget of \$25,000 is \$100,000 less than the 2009 Budget. This has been offset to a small degree by higher amounts of arrears in both tax and utility accounts, resulting in an increase of \$25,000 to revenue budgeted in these areas. This loss of revenue plus the additional cost of General Insurance of \$42,000 has made the 2010 Budget a very difficult one. **These items alone create a 2.2% increase.**

Vehicle maintenance is an area of concern in the 2010 Budget. Expenditures for vehicle maintenance totaled approximately \$141,000 in 2008 and \$150,000 in 2009. The budget for vehicle maintenance was increased from \$85,450 to \$90,950 in 2010. To date \$34,000 has been expended on vehicle maintenance.

THE TAX RATE

The tax rate in total will decrease 1.9% from 1.240024 to 1.216796. The municipal tax rate will decrease .38% from .615352 to .613037.

The assessment office reports that an average single family residential property assessed at \$149,599 in 2009 would be assessed at \$157,562 in 2010(5.32% increase). There are 3137 properties in this property category.

The impact on a property in Tay Township with an assessment going from \$149,599 to 157,562 would have a tax increase of \$63 as shown below.

Impact on the "Average" Property Property code 301 Single Family Residential				
2009 Assessment of 149,599 to 2010 of 157,562 (5.32% increase)				
	2,009	2,010	\$ increase	% increase
Municipal	921	966	45	4.9%
County	424	433	9	2.1%
County - Waste	133	139	6	4.5%
Education	377	380	3	.8%
Total	1,855	1918	63	3.40%

This percentage increase will vary depending on the percentage increase in assessment with the phased in re-assessment. For example there are 406 residential properties coded as Single family detached on water, which have seen an average increase from 288,003 to 309,557(7.48%). The increases to property taxes for these properties will be a greater percentage as their increase in assessment is driving their share of the tax burden up as well. Each individual property will vary depending on the neighborhood and its' individual traits.

A history of tax rates is attached on page 20. Budgets and tax rates for neighbouring municipalities are still under discussion, however the following information was received.

- Oro-Medonte an overall tax increase of 2.94%.
- Clearview Township an overall residential tax increase of 4.29%
(Clearview has a similar issue with Policing and nominal assessment growth)
- Town of Midland 5% to the municipal budget results in 3.7% to the taxpayer due to growth. Average residence will see \$64 increase in Town's portion of taxes.

BUDGET/TAX RATE IMPACT

The municipal budget, as written, has an increase of \$326,572(preliminary budget was 303,417 and did not include the policing increase of \$132,000). Of the \$326,572 approximately \$32,150 or .62% will be absorbed by growth related assessment(newly assessed properties) with the balance translating to a 5.55% increase in taxation on the general municipal rate and **3.91%** overall. The phased in reassessment means that the percentage increase will vary from property to property depending on their percentage increase in assessment.

The budget to budget comparison is shown below:

	2009 Budget	2010 Budget	\$ Increase	% Increase
Municipal - Policing	1,214,692	1,349,595	134,903	11.11%
Municipal - Levy	4,079,677	4,271,346	191,669	4.70%
Total Municipal	5,294,369	5,620,941	326,572	6.17%
County - Levy	2,417,769	2,497,776	80,007	3.31%
County - Waste	760,637	801,711	41,074	5.40%
Total County	3,178,406	3,299,487	121,081	3.81%
			-	
Education	2,511,640	2,561,198	49,558	1.97%
			-	
Total Taxation	10,984,415	11,481,626	497,211	4.53%

*Increased taxation due to growth represents .62% leaving a **3.91% increase in taxation**

STREETLIGHTING CHARGE

Although the indication from Newmarket-Tay Hydro has been that there will be a substantial increase in costs for streetlighting, due to a change in the calculation of the energy charge, we have not seen this to date. In 2009 the Streetlight areas serviced by Newmarket-Tay Hydro were amalgamated for billing purposes and that has assisted in keeping the costs down. **It is recommended that the Streetlight area charge remain at the 2009 rate of \$26.00.**

VACANT WATER AND SEWER LOT CHARGES

The rate for the vacant lot charges of 56.50 included in the preliminary budget discussions will be included in the tax rate by-law.

WASTE MANAGEMENT COSTS *(see page 18)*

The detail included with the Waste Levy request has been attached for council's information. A surplus of \$57,074 carried forward from 2008 to 2009 year resulted in the 2009 year being levied at \$760,637 in comparison to the levy for 2010 levy of \$824,910 (\$823,206 plus a \$1,704 deficit in 2009).

In 2009 the County reconciled the waste accounts for all municipalities and made a decision to refund, funds remitted in excess of the requested amounts due to supplementary tax billings. This amount of \$23,199 will reduce the 2010 waste levy for Tay to \$801,711, resulting in an increase of 5.4% over 2009.

CAPITAL ASSETS

Staff continue to move items to operating that do not meet the thresholds for Capital under the Capital Asset Policies. Funding for these items has remained the same resulting in less transfers to capital from the operating budget as well as some transfers from reserves to the operating budget. i.e. Fire pagers traditionally shown as a capital expenses and funded from a transfer from operating to capital is now shown as an operating expense and no transfer to capital is needed.

HST

No provision has been made in the budget for additional costs due to the implementation of HST. Staff have reviewed the information provided to date and made some decisions on the timing of larger purchases to take advantage of no PST or rebates where feasible. i.e. Computers will be purchased after July 1, in order to receive the rebate on the PST portion of HST.

FINANCIAL ANALYSIS

2009 Surplus

Council passed motions March 10, 2010 to fund the following projects from the 2010 Surplus.

Roads Capital	\$70,802.00
Wayfinding Signage	\$ 12,800.00
Georgian Valley M.O.U.	\$42,500.00

Investing in Ontario Grant – remaining funds

The surplus allocated to roads capital was not sufficient to cover the projects (mainly sidewalks) that were not undertaken in 2009. In 2008 Council passed motions to use \$100,000 of the Investing in Ontario Grant for setting up and equipping the ECO center. This project is now complete with a balance of \$27,468 remaining in the funds. **It is recommended that these funds be used for the Capital work on sidewalks this year.**

Salaries and Benefits

An amendment was made to revise the budget for salaries and benefits to include a full time position and remove the casual position under by-law enforcement. As well the share of the Co-op Student for public works has been reduced from 52 to 34 weeks.

Reserve Transfers *(see pages 13 to 15)*

The reserves for financial purposes(working funds) are held to offset accounts receivable ensuring enough cash is on hand to operate. We do not currently have enough funds in the working funds reserve to offset accounts receivable(predominantly outstanding taxes and water, and in some cases, capital grants receivable). We do maintain a number of other reserves as well as a contingency reserve which will assist with cash flow. It is not recommended that the municipality increase its transfers to reserve for financial purposes at this time.

The 5-Year Capital Plan examines the adequacy of transfers to reserves for the replacement of assets. Transfers to reserves for equipment were set in November, 2009, and these are reflected in the budget. This will again be examined in the summer of 2010 as part of the 5-Year Plan exercise.

Development Charges *(see page 15)*

The review of the Development Charges calculations was completed in 2008, and a new DCA by-law was enacted by Council.

The 2010 proposed budget includes the following transfers from the Development Charges Reserve Funds:

➤ Roads	\$ 90,775.
➤ Planning – Growth Study	\$ 9,695.
➤ Parks – Recreation Master Plan	\$ 14,751.
➤ Libraries services	\$ 9,251.
➤ Water Treatment Plant	\$737,893.
➤ Sewer – debt	\$146,200.
➤ Sewer – Port McNicoll STP	\$598,000.

With the amount of work done in Parks over the last few years and amounts budgeted to be spent in 2010 on water and wastewater projects, the DCA balances may fall into a negative balance. Should DCA receipts not be adequate in 2010 so that the balance of the DCA funds in total falls below zero it will be necessary for the DCA fund to borrow from reserves.

Parkland Dedication

Developers, upon a severance or development application, can elect to contribute to the municipality 5% of a predetermined value for parkland, rather than providing parkland within their development. The municipality currently has \$284.26 in the reserve for parkland fund.

Debt Payments for new projects

The work completed on Hogg Valley Road in 2009 was funded by the 2008 Roads Infrastructure grant, Development Charges and the Infrastructure Stimulus Grant received in 2009. Work will continue in 2010 and it is expected that the amount required to be debt financed upon completion of the project will be less than originally anticipated as the project is expected to be under budget. Debt principal and interest payments have been removed from the 2010 budget with the exception of a small amount for interest.

The construction of the Rink has not yet begun and therefore debt principal and interest payments have been removed from the 2010 budget with the exception of a small amount for interest.

Investment Income, Tay Hydro Inc.

The Township receives income from Tay Hydro Inc. each year as an interest payment (currently \$108,926) on the loan which was established at the time of the Hydro Incorporation. This loan represents the value of assets that were owned by the Township that were transferred to the Corporation. These funds continue to be applied to the Water System for 2010.

Hydro Dividend

Dividend income is currently set as follows

➤	2010	\$108,500
➤	2011	\$ 98,000
➤	2012	\$ 87,500

The Preliminary budget report recommended the 2010 hydro dividend be used for one of the following projects:

- Talbot Street Parking Bollards, planters, benches
- Public Dock in Victoria Harbour
- Boat Ramp
- Additional Equipment Storage Bays
- Fund additional cost to construct a regulation size rink in Port McNicoll
- Transfer to reserve for future capital projects.

A recommendation was passed to transfer the 2010 Hydro dividend to reserve for future capital projects

Policing Costs *(see page 19)*

The Ontario Provincial Police provide policing services, and each year the Township budget reflects their budget projections for the year:

- 2010 Budget \$1,666,572 (an increase of 169,183 over 2009)
- 2009 Credit \$ 134,927 (a decrease of 87,820 over previous year)

The prior year credit is the Township's share of the amount that the OPP actual costs for the previous year, are under budget.

Due to the budget being increased for 2010 and the 2009 credit being lower than the previous year the net budget amount of \$1,531,645 is higher than the previous year by \$257,003.

This along with an estimated decrease in POA revenue of \$10,000 results in the increase to be raised through taxation being \$267,003.

A number of years ago a reserve for policing was set up and has a current balance of \$132,000. Although it appears evident that policing costs are rising, council has the option of utilizing this reserve and thereby phasing in this increase over two years. This will also enable staff to report next year on the actual cost once the credit is known.

It is recommended that the balance in the reserve for policing in the amount of \$132,000 be used to offset the substantial increase in policing costs in 2010.

Library Budget

The contribution to Library remains the same as in the preliminary budget at \$284,892 an increase of 4.1% over 2009.

Capital Expenditures *(page 17 ; yellow sheets throughout the document)*

The 2010 budget provides for \$13M in capital expenditures, including the Library, Water and Wastewater budgets.

With the need to reduce the impact to the ratepayer, the amount of funding provided for capital work from the tax rate has been reduced over the last few years with either projects being funded from reserves or projects delayed.

Capital Funded from the tax rate(excludes library) has been as follows:

- 2007 - \$903,394
- 2008 - \$972,597
- 2009 - \$842,758
- 2010 - \$856,617 (incl. items in operating that were traditionally capital)
Roads Capital funded by the tax rate in 2010 is \$764,417

Capital projects discussed for the 2011 year include:

Talbot street parking, bollards, planters, etc.	\$25,000
Public dock in Victoria Harbour	\$100,000
Boat Ramp	\$
Bridgeview ball Diamond	\$200,000
Public Works Storage Facilities	\$100,000

In 2011 debt payments arising out of the completion of Hogg Valley road and the Rink project in Port McNicoll will need to be included in the operating budget.

Gas Tax Rebate Program

The federal government has announced the following minimum flow of funds to Tay Township:

2010	\$299,975
2011 – 2013	\$299,020

In the past the Gas Tax has been used or set aside for the Linear Trail (\$297,741) and water capital projects (\$446,553). During the preliminary budget discussions consideration was given to using the Gas Tax for Roads and Bridge work. \$60,000 has been included in the 2010 Budget for Roads Capital with the balance being transferred to reserve for Bridges.

Summary

This final draft of the 2010 budget contains a number of revisions, mainly in an attempt to reduce the tax rate increase, as well as reflect updated information regarding capital costs and grant funding.

This budget schedule allows for a review prior to adoption as well as enabling the Directors to proceed with their capital work early in the year, and better balances the workload in the Treasury department.

Recommendations resulting from the budget report are listed on page 10 of the report.

Department Heads look forward to discussing this report further with you, with a view to preparing the tax rate bylaw for presentation to Council at the meeting of May 12, 2010.

Respectfully submitted

Joanne Sanders
Treasurer

Township of Tay – 2010 Budget Recommendations

1. RESERVE TRANSFERS

THAT THE TREASURER IS HEREBY AUTHORIZED TO MAKE THE FOLLOWING TRANSFERS RELATED TO RESERVES AND RESERVE FUNDS:

Transfer to Reserves	\$1,393,080.
Transfers from Reserves	\$3,626,801.
Transfer from Development Charges Fund	\$1,606,565.

2. INVESTING IN ONTARIO GRANT

THAT WHEREAS A GRANT WAS RECEIVED IN 2008 UNDER THE INVESTING IN ONTARIO ACT TO BE USED FOR MUNICIPALITIES UNIQUE CAPITAL PRIORITIES AND;

WHEREAS A BALANCE OF \$27,468 REMAINING IN THE FUNDS;

NOW THEREFORE BE IT RESOLVED THAT COUNCIL APPROVE THE USE OF THE BALANCE OF FUNDS ON THE 2010 SIDEWALK CAPITAL PROGRAM.

3. WATER AND SEWER VACANT LOT CHARGES

THAT THE 2010 VACANT LOT CHARGE FOR WATER AND SEWER BE SET AT 56.50 EACH.

4. STREET LIGHTING LEVY

THAT THE 2010 STREET LIGHT LEVY BE SET AT \$26.00.

5. CAPITAL EXPENDITURES

THAT THE 2010 TOTAL CAPITAL EXPENDITURES OF \$12,978,978 BE APPROVED.

6. CAPITAL EXPENDITURES

THAT WHEREAS THE GAS TAX FUNDING HAS BEEN EXTENDED FOR THE YEARS 2010 -2013 WITH THE AMOUNT FOR 2010 BEING \$299,975 INCLUDING INTEREST

NOW THEREFORE BE IT RESOLVED THAT COUNCIL APPROVE THE USE OF THE GAS TAX FUNDING IN THE AMOUNT OF \$60,000 FOR ROADS CAPITAL AND THAT THE E BALANCE OF \$239,975 BE SET ASIDE FOR CAPITAL BRIDGEWORK.

7. BUDGET APPROVAL

THAT THE 2010 BUDGET AS AMENDED, BE APPROVED, AND THAT STAFF ARE HEREBY DIRECTED TO PROCEED WITH THE PREPARATION OF THE TAX RATE BY-LAW FOR 2010.

Township of Tay	Increase/	Total
Changed from Preliminary to Final	-Decrease	Change
2010 Operating Budget		
Unassigned Revenues(Changes from 2007)	-1,372,338	
Decrease in OMPF Grant	19,100	
OMPF reconcillation for 2008	-26,400	
PSAB (Retire Benefits Liability)	-1,295	
Changes in debt payments	-680	
Total Increase in unassigned revenues		-9,275
2010 Unassigned Revenues		-\$1,381,613
Total Preliminary Operating Budget		\$6,972,014
General Government		
Cleaning Contract	-6,700	
Interest Income Reduced	60,000	
Penalties and Interest on Tax and Utilities increased	-20,000	
Fund Stucco repair from reserves	-15,000	
Total Increase to General Government		\$18,300
Protections to Persons and Property		
Animal Control	-11,031	
Fire Volunteer's vacation pay added	5,800	
POA Revenue down	10,000	
Policing Costs increased	257,003	
Fund portion of policing from reserves	-132,000	
Total Increase to Protections to Persons and Property		\$129,772
Public Works - Roads		
Change Co-op Student to 34 weeks	-5,980	
Shop Supplies(Tires, blades, lubricants)	-3,000	
Take out debt principal and interest payments	-51,400	
Add in interest for 2 months	4,500	
Total decrease to Public Works - Roads		-\$55,880
Public Works - Parks		
Municipal contribution to Health Communities Grant	1,600	
Add Recreation Master Plan carried fwd from 2009	35,000	
Transfer from reserves/reserve funds to fund Rec Plan	-35,000	
Add cost of Trail relocation on Albin Road	5,100	
Reduce cost of roof repairs Port & VH Comm Centers	-16,000	
Take out debt principal and interest payments	-44,700	
Add in interest for 2 months	2,400	
Total decrease to Public Works - Parks		-\$51,600

Planning and Zoning Department		
Adjust Township portion of Wayfinding/Kiosks		-52
Remove consulting from Building Department		-10,000
Total decrease to Planning and Zoning		-\$10,052
Public Works - Sewer		
Changes in Debt		58,148
Decrease Transfer to Reserves to balance		-58,148
Total change to Public Works - Sewer		\$0
Public Works- Water		
Changes in Debt		-15,186
Cost of Roof Repair at VH Plant Carried fwd to 2010		110,000
Decrease Transfer to Reserves to balance		-94,814
Total change to Public Works - Water		0
2010 Capital		
General Government and Finance		
Carry forward balance of building renovation budget		61,041
Increase transfer from reserves		-61,041
Protections to Persons and Property		
Move Fire Gear (Rit Bags, Bunker Gear) to capital		22,000
Increase Transfer from operating budget		-22,000
Public Works		
Carry forward 2009 Sidewalk capital of \$105,040		218,940
Roads Capital		519,735
Bridges		50,000
Adjust Hogg Valley Road Budget		533,334
No change to transfer from operating budget		
Planning & Development		
No Changes		
Public Works - Sewer		
Budget remaining work on Port Sewer Plant		4,810,000
Reduce budget on VH Sewer Plant to reflect timing of project		637,500
Public Works- Water		
Reduce budget on VH Water Plant to reflect timing of project		1,304,000
Watermains Replacement Program - include engineering for planned mains in next few years.		491,030
Carry forward 2009 Waubaushene Standpipe painting		78,000
Total Net Changes		\$30,540
SUBTOTAL OPERATING (GREEN SHEETS)		\$7,002,554
TOTAL TO BE RAISED BY TAXATION		\$5,620,941

2010 Operating and Capital Budget

Transfers to Reserves

Committee/Function	Reserve Name	Amount
General Government	Contingency	
	Land Sales	25,700
Asset Replacement	Municipal Building and Equipment	83,000
	By-Law Vehicle	4,000
	Fire	138,000
	Municipal Fleet	176,000
	Building Vehicles	7,000
Land Sales	Recreation Facilities and Equipment	-
General Government	Arena Grants	-
Planning and Development	OMB Hearings and Studies	10,000
Asset Replacement	Environmental Vehicle	30,000
Asset Replacement	Sewer Infrastructure	557,221
Asset Replacement	Water Infrastructure	311,102
Asset Replacement	Streetlighting	1,557
Asset Replacement	Roads & Bridges	30,000
Subtotal		1,373,580
Asset Replacement	Library Equipment and Facilities	19,500
Total		1,393,080

Transfers from Reserves

Elections	Contingency	35,000
Library Victoria Harbour	Unexpended Capital	
Computer Upgrades	Municipal Building and Equipment	134,000
Building Expansion	Municipal Building and Equipment	61,041
Fire Vehicles	Fire	
Fire Equipment	Fire	4,500
Policing	Policing	132,071
Park Development	Recreation Facilities and Equipment	55,000
Roads Equipment	Municipal Fleet	45,000
Replace Vehicle	Environmental Vehicle Replacement	
Sewer	Sewer Infrastructure	1,496,900
Water	Water Infrastructure	1,562,759
Growth & Settlement Plan	Studies & Hearings	25,305
Recreation Master Plan	Studies & Hearings	20,249
OMB Hearings	Studies & Hearings	35,000
Subtotal		3,606,825
Renovation	Library Reserve - Donations	
Books, Computers	Library Reserve Fund	19,976
Total		3,626,801

CORPORATION OF THE TOWNSHIP OF TAY

Reserve Transactions 2010 Budget

	Balance Jan. 1/10	Transfer to Reserve	Transfer from Reserve	Balance Dec. 31/10
Financial Purposes				
Working Funds	1,185,043	-	-	1,185,043
Contingencies	566,642	25,700	35,000	557,342
Waste Management	-	-	-	-
Unexpended Capital	-	-	-	-
Policing	132,071	-	132,071	-
	1,883,756	25,700	167,071	1,742,385
Building and Equipment Reserve	221,367	83,000	195,041	109,326
Vehicles, and Equipment Reserves	90,708	325,000	49,500	366,208
Recreation Programs & Facilities				
Recreation Facilities and Equipment(Park Development)	473,773	-	55,000	418,773
Arena Grants	30,000	-	-	30,000
	503,773	-	55,000	448,773
Works				
Roads	519,864	30,000	-	549,864
Streetlighting	32,083	1,557	-	33,640
	551,948	31,557	-	583,505
Environmental:				
Vehicle	40,041	30,000	-	70,041
Wastewater	2,758,616	557,221	1,496,900	1,818,937
Water Treatment	1,985,628	311,102	1,562,759	733,971
VH Sewer Plant Outfall Reserve	321,000	-	-	321,000
	5,105,285	898,323	3,059,659	2,943,949
Planning				
Studies and Hearings	123,732	10,000	80,554	53,178
SUB TOTAL	8,480,569	1,373,580	3,606,825	6,247,323
Library	113,177	19,500	19,976	112,701
TOTAL	8,593,745	1,393,080	3,626,801	6,360,024

CORPORATION OF THE TOWNSHIP OF TAY

Estimated Reserve Fund Transactions 2010

	Balance January 1, 2010	Projected Receipts *	Proposed Expenditures	Projected Balance December 31, 2010
Development Charges Reserve Fund				
- General Government	(10,985)	7,560	24,446	(27,871)
- Public Works	684,125	40,530	90,775	633,880
- Fire		12,240	-	12,240
- Recreation	(115,716)	33,150	-	(82,566)
- Recreation Indoor		12,720	-	12,720
- Library Services	(5,807)	7,470	9,251	(7,588)
- Sewer Plant	(202,386)	192,480	744,200	(754,106)
- Water Treatment Plant	(11,903)	41,190	737,893	(708,606)
Total Development Charge Reserve	337,328	347,340	1,606,565	(921,897)
Waubauskene Fire Hydrants	5,936	47	-	5,983
Parkland Dedication	858			858
Gas Tax Grant (Federal)	450,652	299,198	510,652	239,198

TAY LIBRARY BOARD

Reserve Balances Projected 2010

3-6-9002-083-0239

	Specific Purposes Determined by the Board				Branch purposes (i.e. books and programs)				Total
	General	In Memorium			Victoria Harbour	Waubushene	Port McNicoll	Fundraising Start-up Funds	
		Sheila Hamilton	L. Tremblay	J. G. Young					
Balance Jan 1/10	69,469.67	2,089.31	12,017.63	15,108.13	4,196.87	1,031.50	8,745.79	517.69	113,176.58
interest									669.14
Huronian Comm Foundation									-
Literary Award		(45.00)							(45.00)
L. Tremblay Large Print collection			(2,100.00)						(2,100.00)
Profit from Tay Idol Fundraiser									-
Transfer surplus (deficit) per Board policy									-
Trans DCA Adjustment to Reserve									-
To General Fund	19,500.00								19,500.00
From General Fund	(10,000.00)				(1,451.00)	(451.00)	(5,929.00)		(17,831.00)
Branch purchases									-
Projected Balance Dec 31/10	78,969.67	2,044.31	9,917.63	15,108.13	2,745.87	580.50	2,816.79	517.69	113,369.72

Township of Tay

2010 Capital Summary

Capital Summary	
General Government	200,041
Fire Protection Services	26,200
Protection to Persons & Property	23,366
Public Works - fleet	50,000
Public Works - roads	2,455,692
Wastewater	5,501,500
Water	3,510,230
Parks	1,113,949
Library	98,000
Planning	-
Building	-
Total	12,978,978
SOURCES OF FINANCING:	
Tax Rate	795,617
Donations	20,000
Investment - Hydro	108,926
Municipal Reserves	3,364,700
Library Reserves	-
Development Charges	1,426,668
Provincial Grant	5,077,238
Federal Gas Tax Rebate	510,652
Sewer Rate	202,500
Water Rate	686,530
Debt	597,440
Other	32,987
Land Sales	-
Park Land Development	-
Deferred Rev	-
Capital Surplus	155,720
Total	12,978,978

County of Simcoe 2010 Waste Levy Township of Tay			
Description	2009 Actual	2009 Budget	2010 Waste Levy
WDO Grant	(\$71,911)	(\$56,655)	(\$53,130)
Bag Tag Revenues	(11,905)	(11,190)	(\$11,670)
Contract Administration Fees	11,833	21,529	\$16,856
Tipping Fees	251,853	207,880	\$264,208
Waste Collection Contract	233,556	229,185	\$233,628
Recycling Collection Contract	272,824	232,935	\$242,788
Optional Collection-Heavy	14,980	19,834	\$18,498
Optional Collection-Metal	0	0	\$0
Optional Collection-Leaf & Yard	0	0	\$0
Organics Collection Contract	104,867	160,874	\$98,740
Litter Bin Collection Contract	0	0	\$0
Transfer to Reserve	13,319	13,319	\$13,288
Total Collection Costs	\$819,415	\$817,711	\$823,206
2009 Actual		819,415	
Over /Under 2009		\$1,704	\$1,704
2010 Waste Levy			824,910
1st Qtr			\$206,226
2nd Qtr			206,228
3rd Qtr			206,228
4th Qtr			206,228
2010 Waste Levy			\$824,910

TOWNSHIP OF TAY

Summary of Policing Costs Estimates

Estimated by Ministry of Finance					
Year:	Estimated by Ministry of Finance		Adjustment - Year End Reconciliation	Revised Actual Cost	Budgeted POA Revenue
2003	1,332,121	-4.1%	138,942	1,193,179	45,000
2004	1,430,430	7.4%	338,802	1,091,628	60,000
2005	1,529,706	6.9%	183,291	1,346,415	60,000
2006	1,513,098	-1.1%	396,739	1,116,359	50,000
2007	1,599,111	5.7%	403,027	1,196,084	50,000
2008	1,442,388	-9.8%	222,747	1,219,641	50,000
2009	1,497,389	3.8%	134,927	1,362,462	60,000
2010	1,666,572		134,927 *	1,531,645	50,000
* Same credit applied for 2009 until credit known					
Average Costs without POA revenue		from 2003 to 2010		1,257,177	
		From 2008 to 2010		1,371,249	

Net Amount included in municipality's annual budget incl. POA revenue:			
2003	1,016,141	-7.5%	partially offset by transfer from reserve of \$82,058
2004	1,231,488	21.2%	
2005	1,130,904	-8.2%	
2006	1,279,807	13.2%	
2007	1,152,372	-10.0%	
2008	989,361	-14.1%	offset by transfer to reserve of \$150,000
2009	1,214,642	22.8%	
2010	1,481,645	22.0%	Increase in Municipal budget \$267,003

Township of Tay								
History of Tax Rates								
		Municipal	Municipal % Change	County		School	Total	Overall % Change
				General	Waste			
Residential	2010*	0.613037%	-0.38%	0.274616%	0.088143%	0.241000%	1.216796%	-1.9%
	2009*	0.615352%	-1.99%	0.283487%	0.089185%	0.252000%	1.240024%	-3.2%
	2008	0.627855%	1.33%	0.288190%	0.101129%	0.264000%	1.281174%	3.9%
	2007	0.619591%	0.23%	0.275121%	0.074583%	0.264000%	1.233295%	-0.3%
	2006*	0.618142%	-7.64%	0.262537%	0.092555%	0.264000%	1.237234%	-10.0%
	2005	0.669244%	2.00%	0.291571%	0.118243%	0.296000%	1.375058%	2.3%
Commercial	2010*	0.767583%	-0.38%	0.343847%	0.110364%	1.430000%	2.651794%	-3.5%
	2009*	0.770483%	-1.99%	0.354954%	0.111669%	1.511982%	2.749088%	-3.9%
	2008	0.786137%	1.33%	0.360842%	0.126624%	1.588125%	2.861728%	2.1%
	2007	0.775790%	0.23%	0.344480%	0.093385%	1.588125%	2.801780%	-0.2%
	2006*	0.773976%	-7.64%	0.328722%	0.115888%	1.588125%	2.806711%	-10.4%
	2005	0.837961%	2.00%	0.365076%	0.148052%	1.782575%	3.133664%	1.2%
Industrial Occupied	2010*	0.943157%	-0.38%	0.422497%	0.135609%	2.370312%	3.871575%	-2.2%
	2009*	0.946720%	-1.99%	0.436144%	0.137212%	2.440180%	3.960256%	-1.1%
	2008	0.965955%	1.33%	0.443380%	0.155587%	2.440180%	4.005102%	0.4%
	2007	0.953241%	0.23%	0.423274%	0.155587%	2.457327%	3.989429%	0.9%
	2006*	0.951011%	-7.64%	0.403912%	0.142396%	2.457327%	3.954646%	-10.3%
	2005	1.029632%	-8.05%	0.448582%	0.181917%	2.748826%	4.408957%	-2.8%
Farmland and Managed Forest	2010*	0.153259%	-0.38%	0.068654%	0.022036%	0.060250%	0.304199%	-1.9%
	2009*	0.153838%	-1.99%	0.070872%	0.022296%	0.063000%	0.310006%	-3.2%
	2008	0.156964%	1.33%	0.072048%	0.025282%	0.066000%	0.320294%	3.9%
	2007	0.154898%	0.23%	0.068780%	0.018646%	0.066000%	0.308324%	-0.3%
	2006*	0.154536%	-7.64%	0.065634%	0.023139%	0.066000%	0.309309%	-10.0%
	2005	0.167311%	2.00%	0.072893%	0.029561%	0.074000%	0.343765%	2.3%

* - reassessment of all properties in Ontario

TOWNSHIP OF TAY						
2010 Budget Summary						
Expenditures:	Actual			Budget		% Increase
	2007	2008	2009	2009	2010	2010
Committee Summaries:						
General Government	1,308,324	1,028,060	1,008,374	994,180	1,061,274	6.75%
P.P.P.	1,731,696	1,629,299	2,022,957	2,001,759	2,179,750	8.89%
Public Works	1,983,237	1,964,622	2,206,501	2,237,739	2,296,570	2.63%
Culture & Recreation	886,957	858,859	937,538	938,797	982,292	4.63%
Planning & Development	344,963	406,810	396,683	494,232	482,668	-2.34%
	6,231,892	5,887,650	6,572,053	6,666,707	7,002,554	5.04%
Net Unassigned Revenue	(2,058,765)	(1,899,905)	(1,374,095)	(1,372,338)	(1,381,613)	0.68%
Current Year Surplus	717,607	1,092,722	126,126			
Total Requirement	4,890,734	5,080,467	5,324,084	5,294,369	5,620,941	6.17%
Taxation Summary:						
						% Increase
Municipal - Policing	1,151,409	943,691	1,221,005	1,214,692	1,349,595	11.11%
Municipal - Levy	3,739,325	4,136,776	4,103,079	4,079,677	4,271,346	4.70%
Total Municipal	4,890,734	5,080,467	5,324,084	5,294,369	5,620,941	6.17%
County - Levy	2,132,640	2,306,801	2,275,150	2,417,769	2,497,776	3.31%
County - Waste	578,509	808,896	798,378	760,637	801,711	5.40%
Total County	2,711,149	3,115,697	3,073,528	3,178,406	3,299,487	3.81%
Education	2,426,935	2,479,001	2,454,185	2,511,640	2,561,198	1.97%
Total Taxation	10,028,818	10,675,165	10,851,797	10,984,415	11,481,626	4.53%
			3.91%	impacts the tax rate		
			.62%	is covered by growth in assessment		

TOWNSHIP OF TAY
2010 Operating Budget

Unassigned Revenues:	Actual		Budget		
	2008	2009	2008	2009	2010
Sewage Special Charges	257,125	256,393	258,867	195,453	196,161
Water Special Charges	68,631	67,016	62,976	67,121	65,889
Tile Drainage	48,812	13,743	11,212	13,743	18,078
Hydro	242,044	206,100	241,946	206,100	
Municipal Support Grant	1,238,300	1,310,700	1,238,300	1,310,700	1,318,000
Supplemental Assessment					
Investment Tay Hydro Inc.	108,926	108,926	108,926	108,926	108,926
Transfer to Sewer					
Transfer to Capital	(108,926)	(108,926)	(108,926)	(108,926)	(108,926)
Transfer to Reserve					
Total Unassigned Revenue	1,854,912	1,853,952	1,813,301	1,793,117	1,598,128
Sewage Debt	261,181	258,006	262,161	197,066	197,268
Water Debt	68,631	67,629	63,738	67,735	66,344
Tile Drainage	49,388	13,511	11,034	13,569	17,856
Hydro Debt	240,901	205,067	241,946	206,067	
Investment Tay Hydro Inc.	1,500	-			
Adjustment for PSAB	(115,988)	(64,355)	4,715	7,526	6,231
Retirements PSAB entry			(66,695)	(71,184)	(71,184)
Surplus carried forward		126,129	655,350	1,092,722	126,129
Total Unassigned Expense	505,613	605,987	1,172,249	1,513,501	342,644
Prior Year Surplus/(Deficit)	550,606	126,129	655,350	1,092,722	126,129
Total Unassigned	1,899,905	1,374,094	1,296,402	1,372,338	1,381,613

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
General Government Committee			
Miscellaneous Revenue/Exp			
- Lease Income	(1,800)	(1,800)	(1,800)
Council	133,367	140,456	138,456
Chamber of Commerce/Economic Development	7,135	10,500	7,278
Post Retirement Benefits	84,304	84,884	81,868
Best Care Capital - Huronia Hospitals	23,800	23,800	23,800
Administration			
- Revenue	(420,477)	(435,252)	(370,716)
- Overhead	961,828	983,564	1,006,348
- Health and Safety	7,125	10,000	10,000
- Asset Management Program	25,282	15,635	15,840
- Grants and Donations	11,966	10,000	10,000
- Arena Grants	10,000	10,000	0
- Accessibility	0	0	1,000
- Municipal Buildings	16,259	24,420	45,900
	611,983	618,367	718,372
Fenceviewing	0	300	300
Election	10,554	10,000	10,000
Total Operating	869,343	886,507	978,274
Capital Projects and Equipment			
- funded by Tax Rate	89,030	57,673	0
Transfer to reserves			
- Buildings and Equipment	50,000	50,000	83,000
Total Capital	139,030	107,673	83,000
Committee Total	1,008,373	994,180	1,061,274

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Administration			
Administration:			
2-1-1123-100-0661 INTEREST	(2,804)	0	0
2-1-1123-100-0900 TRANS OPERATING BUDGET	(89,030)	(57,673)	(5,000)
2-1-1123-100-0916 Transfer from Deferred Revenue	0	(321,596)	0
2-1-1123-100-0920 TRANS FROM RESERVE FUNDS	(6,289)	(5,924)	0
2-1-1123-100-0921 TRANSFER FROM RESERVES	(406,182)	(537,764)	(195,041)
2-1-1123-100-0998 PRIOR YEARS SURPLUS - Treasury and Planning Printers	(1,035,937)	(714,340)	0
2-1-1123-100-5210 EQUIPMENT	8,014	16,500	14,500
2-1-1123-100-5211 COMPUTER HARDWARE ACQUISITION	35,564	35,000	124,500
Total Administration	(1,496,663)	(1,585,797)	(61,041)
Mun Building, Park Street:			
2-1-1123-201-1110 SALARIES & WAGES	31,357	0	0
2-1-1123-201-2130 CONSULTING FEES	39,445	0	0
2-1-1123-201-2250 OUTSIDE SERVICES	10,348	0	0
2-1-1123-201-2281 Tendered Contracts	1,359,986	1,498,297	48,001
2-1-1123-201-3110 MATERIALS	18,131	0	13,040
2-1-1123-201-5210 FURNITURE AND EQUIPMENT	12,161	0	0
Total Mun Building, Park Street	1,471,428	1,498,297	61,041
Albert Street Mall:			
2-1-1123-204-2281 TENDERED CONTRACTS	12,941	75,000	0
2-1-1123-204-3110 MATERIALS	12,295	12,500	0
Total Albert Street Mall	25,236	87,500	0

2010 BUDGET NOTES

GENERAL GOVERNMENT

COUNCIL

Meals & Travel:

While there was a decline in meals & travel in 2009, the budget will remain unchanged as the 2010 Inaugural Council meeting is funded from this account and will be held in late 2010 following the election.

ADMINISTRATION

Chamber of Commerce/Economic Development

The budget includes an annual payment as requested and approved by Council for inclusion in the 2010 Budget. Staff recognizes that it is difficult to place new initiatives in the budget; however, economic development activities are currently done 'in house'. In the future, staff may be requesting support for advertising, special events and training to support existing and new businesses.

Revenue

Interest revenue is estimated at \$100,000 less than the 2009 budget. Revenue from interest and penalties on tax and utility accounts has been estimated at \$20,000 higher than the 2009 budget.

Overhead

Included in overhead is the following

- Furniture - purchases of \$8,000 – These are slightly higher than was included in previous years which was also previously shown under capital budget but with the new PSAB rules is now shown under Operating
- Insurance – General liability insurance was increased

Arena Grants

Transfer to reserve of \$10,000 per year has been eliminated

Municipal Buildings

Municipal Office, 450 Park St.

Repairs to the stucco in the amount of \$15,000 for repairs to the existing building. With the larger municipal office costs for hydro, heating, etc. have been increased \$6,300.

Mini Mall, 145 Albert St.

It should be noted that the operating expenditures for the mini mall are offset by the rental revenue. In addition, the rental revenue is anticipated to provide net revenue to the Township of \$13,000.

Elections

There is no change anticipated in the 2010 Election Budget as the draft presented in the Fall of 2009 utilized the traditional voting poll-based system with tabulators that was approved by Council.

Capital – Equipment

Computer equipment has an approximate life expectancy of 4 years.(5 Year Plan). Upgrades to equipment originally scheduled for 2008 were delayed due to the renovation of the municipal building and the affect construction/drywall dust has on this type of equipment.

Servers, software and computers will be upgraded in 2010. Many of these purchases will occur after July 1, to take advantage of the rebate on the PST portion of the new HST.

There is presently \$14,500 in the capital budget for printers (1 for Treasury and 1 for Planning). It is anticipated that the printers will only be purchased if necessary.

Capital - Transfer to Reserve

During preliminary budget discussions the transfer to the bridge reserve was reduced from \$80,000 to \$30,000 to lesson the impact to the tax rate. It is proposed to use the Gas Tax funding to assist with bridge repairs in the future. At the same time it has been recognized that repairs to municipal buildings are on the horizon and currently have no funding source other than the tax rate. The reserve for buildings and equipment currently \$5,000 and \$45,000 respectively was increased by \$30,000 for buildings and \$3,000 for equipment for a total of \$83,000. The funding for the stucco repair work in 2010 is coming from this reserve.

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Protection to Persons and Property Committee			
Fire Department	510,071	491,724	515,721
Emergency Preparedness	2,755	3,500	9,050
Livestock Evaluator	164	400	400
By-Law Enforcement			
- Revenues	(27,235)	(23,850)	(26,150)
- Administration	157,069	157,943	152,484
- Vehicle	4,998	3,700	3,700
Policing			
- Community Policing	7,129	6,650	6,650
- Policing Contract	1,221,006	1,214,692	1,349,695
Total Operating	1,875,957	1,854,759	2,011,550
Capital Projects and Equipment			
- Funded by Tax Rate	14,000	14,000	26,200
Transfers to Reserves			
- Fire Equipment	130,000	130,000	138,000
- By-Law Vehicle	3,000	3,000	4,000
Total Capital	147,000	147,000	168,200
Committee Total	2,022,957	2,001,759	2,179,750

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Fire Overhead			
- Revenue	(16,735)	(23,000)	(27,500)
- Administration	206,721	195,664	218,745
- Fire Prevention	1,195	2,800	8,930
- Training	14,514	16,600	16,000
- Firefighters	182,928	187,054	172,740
	388,623	379,118	388,915
Communications	27,185	29,706	29,706
Building Expenditures			
- Supplies & Materials	795	400	400
- Repairs & Maintenance	5,199	4,300	7,200
- Snow Removal	2,300	2,400	2,400
- Hydro, Water & Sewers	15,483	11,700	11,700
- Natural Gas/Propane	10,263	9,800	9,800
	34,040	28,600	31,500
Vehicles and Equipment			
- SCBA	10,673	13,850	15,450
- Insurance	10,645	10,700	10,700
- Materials	9,109	4,600	10,800
- Oxygen & Cylinder	973	500	500
- Fire Ext Maintenance	0	650	650
- Equipment Repairs & Maint	4,013	5,000	5,000
- Gasoline & Lubricants	6,860	9,800	9,800
- Truck Repairs & Maint	17,950	9,200	12,700
	60,223	54,300	65,600
Total	510,071	491,724	515,721

The Township of Tay

Operating Budget 2010

	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	<u>2009</u>	<u>2009</u>	<u>2010</u>
Summary of Expenditures by Location:			
Administration	388,801	372,694	397,691
Waubauskene Hall	31,107	32,660	33,060
Old Fort Hall	35,164	30,200	28,900
Port McNicoll Hall	25,375	25,700	25,600
Victoria Harbour Hall	29,624	30,470	30,470
Total Operating	510,071	491,724	515,721

The Township of Tay

CAPITAL BUDGET

	Actual	Budget	Budget
	2009	2009	2010
Protection to Persons and Property - Other			
Emergency Preparedness:			
2-1-1224-100-0320 Province of Ontario	0	0	(13,250)
2-1-1224-100-0916 Transfer from Deferred Revenue	0	(85,150)	0
2-1-1224-100-0998 PRIOR YEARS SURPLUS	(87,592)	(6,000)	(10,116)
2-1-1224-100-2900 Capital Works in Progress	31,621	0	0
2-1-1224-100-5210 EQUIPMENT	18,387	91,150	10,116
2-1-1224-100-7021 TRANSFER TO SURPLUS/DEFICIT	37,584	0	0
	-----	-----	-----
Total Emergency Preparedness	0	0	(13,250)
	-----	-----	-----
Spills Deployment Trailer:			
2-1-1224-454-5210 EQUIPMENT	0	0	13,250
	-----	-----	-----
Total Spills Deployment Trailer	0	0	13,250
	-----	-----	-----

The Township of Tay

CAPITAL BUDGET

	Actual	Budget	Budget
	2009	2009	2010
Fire Administration			
Administration:			
2-1-2231-100-0630 DONATIONS	(7,242)	0	0
2-1-2231-100-0900 TRANSFER FROM OPERATING BUDGET	(14,000)	(14,000)	(26,200)
2-1-2231-100-0920 TRANS FROM RESERVE FUNDS	(13,731)	(14,529)	0
2-1-2231-100-0921 TRANSFER FROM RESERVES	(326,379)	(352,971)	0
2-1-2231-100-0998 PRIOR YEARS SURPLUS	(3,559)	0	0
2-1-2231-100-2900 Capital Work In Progress	337,706	0	0
2-1-2231-100-5210 EQUIPMENT	27,204	381,500	0
	-----	-----	-----
Total Administration	(0)	0	(26,200)
	-----	-----	-----
Fire Gear:			
2-1-2231-582-5210 EQUIPMENT - FIRE GEAR	0	0	26,200
Ice Water Suits - \$4,000			
Rit Bags - \$7,000			
Bunker Gear - \$15,200			
	-----	-----	-----
Total Fire Gear	0	0	26,200
	-----	-----	-----

FIRE DEPARTMENT 2010 OPERATING BUDGET INCREASES

Notes to Council:

Administration

**Vacation pay is now given to all volunteer firefighters.
\$5,800.00**

Building Maintenance

Increased \$2,900.00 This is to correct the faded Fire Hall sign at Port McNicoll (400) and to repair the front tower window caulking to prevent water intrusion and drywall damage inside the Victoria Harbour hall, as well as giving the interior office and training rooms a new coat of paint since the building was first built. (2500)

Equipment and Materials

Total increase of \$7,800.00

Emergency scene lighting - \$1,000.00 each hall requires portable emergency scene lighting that can be readily set up, and last for hours at a time. Our plan is to outfit one hall per year, starting with the halls that have auto extrication equipment first.

Fire hose nozzles - \$2,800.00 This purchases 4 nozzles. Two for hall 2 and two for hall 4. The existing nozzles are in excess of 18 years old, and do not meet the Section 21 Health and Safety standard for today's fire fighting. The plan is to purchase 4 more nozzles next year.

SCBA certification - \$1,600.00 Cost of flow and fit testing has gone up.

ID cards – \$400.00 Identification to give access into restricted areas when an emergency has been declared or roads have been blocked by the Police Services.

Accountability Tags - \$800.00 Ministry of Labour requires a system to keep track of firefighters when on scene, as well as when entering a building. Each firefighter will have two tags, one for the Accountability Officer, and one for entry control.

(2) Rehab Cooler Tables – \$1,200.00 Another item covered by Health and Safety these tables have a flow of water running through them that allows overheated firefighters to place their exposed arms into the tank part of the table cooling them down preventing a heat stroke condition. This is just one item covered by Section 21 and specifically Rehabilitation. One table would go to Old Fort, the other would go to Waubaushene.

Truck Repairs

Yearly truck maintenance has steadily gone up so budget has increased \$800.00 to adjust to the trend.

Light Bar - \$1,500.00 the rescue van at Waubaushene requires a new lightbar, we have spent \$500.00 on repairs this year and it still does not perform its functions as required.

Tires – \$1,200.00 Rescue 43 requires new tires. Instead of purchasing a new rescue for this year as scheduled, we will be increasing the Capital Budget to reflect today's pricing, and replacing the Rescue in 2011.

Training

Lost Wage Compensation - \$2000.00 We will be requiring approximately 14 new recruits next year as quite a few firefighters have reached retirement age.

Seminars and Courses - \$2,600.00 decrease First aid training is done for this year. Our objective is to have 4 firefighters take the train the trainer course in 2010, and be able to do our own in house first aid training by 2011.

Fire Prevention

Metering Equipment - \$800.00 A light meter, decibel meter and a measuring wheel are required for our Commercial Building inspections. These will allow us to make Occupancy Load calculations as well as approve Fire Safety Plans where emergency lighting and audibility calculations are required.

Books - \$330.00 ULC Standards books pertaining to Fire Alarms testing and standards.

Fire Hazard Signs – \$5,000.00 Two indicator boards, and 15 signs to attach to existing Township of Tay road signs. This is to advise our residents as to the degree of Fire Hazard rating during the year, and also when a full fire ban has been implemented. This item was on last years budget but was removed due to cuts.

Uniforms

\$11,700.00 Once again this item has been removed from our budget to achieve a mutually agreed upon balanced budget.

ADMINISTRATION

Vacation pay \$5,800.00

BUILDING

1-1-2234-200-3480 Repaint front sign \$400.00

1-1-2235-200-3480 Repaint interior and outside windows \$2500.00

EQUIPMENT

1-1-###-400-3110 ID Cards, Accountability Tags \$1200.00

1-1-2232-400-3110 Accident scene lighting \$1000.00

1-1-2233-400-3110 2 New Nozzles \$1400.00

1-1-2234-400-3110 2 New Nozzles \$1400.00

1-1-2235-400-3110 Rehab Cooler table \$600.00

1-1-2232-400-3110 Rehab cooler table \$600.00

1-1-###--400-3110 SCBA Price increase \$1600.00

TRUCK REPAIRS

1-1-2232-442-3380 Pump 1 \$200.00

1-1-2232-444-3380 Tank 1 \$200.00

1-1-2232-445-3380 Rescue 1 New Light bar \$1500.00

1-1-2233-442-3380 Pump 21 \$200.00

1-1-2233-444-3380 Tank 22 \$200.00

1-1-2234-443-3380 Rescue 43 New Tires \$1200.00

TRAINING

1-1-2231-120-1199	Lost Wage Compensation	\$2000.00
1-1-2231-120-1310	Decrease	(\$2600.00)

FIRE PREVENTION

1-1-2231-123-3210	2 Meters, Measuring Wheel	\$800.00
1-1-2231-123-3210	Books	\$330.00
1-1-2231-123-3210	Fire Hazard Signs	\$5000.00

PROTECTION TO PERSONS AND PROPERTY

By-law Enforcement - Animal Control:

As approved by Council in January 2010, Canine Control will be changing effective May 1st, 2010 and amalgamated into By-law Enforcement. Animal control will be performed by staff commencing May 1st, 2010 and the staff complement has been changed to reflect 2 full-time Municipal Law Enforcement Officers with one officer responsible for canine control. As a result a temporary contract position has been eliminated. Municipal Law Enforcement revenues now include dog licences, cost recoveries under clean yards and fine for various by-law infractions.

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Roads Section - Summary			
Overhead	821,183	874,379	920,816
Fleet	213,503	164,015	165,775
Maintenance by Project			
- Insurance Deductible	3,421	0	0
- Stump Dump	0	0	7,500
- Bridges and Culverts	13,857	10,000	10,300
- Roadside Maintenance	27,751	35,000	36,050
- Hardtop Maintenance	82,190	70,000	72,100
- Loosetop Maintenance	27,542	33,000	33,990
- Winter Maintenance	70,552	63,000	64,900
- Signs, Guiderails, etc.	7,737	15,000	15,390
- Sidewalk Maintenance	1,968	0	3,000
- Bridge Reserve Transfer	83,000	83,000	30,000
	318,018	309,000	273,230
Streetlighting	7,497	12,260	12,332
Total Operating	1,360,201	1,359,654	1,372,153
Capital Projects and Equipment			
Funded by Tax Rate			
- Roads	696,300	728,085	764,417
- Fleet	0	0	5,000
Transfer to Capital			
- Roads Fleet	150,000	150,000	155,000
Total Capital	846,300	878,085	924,417
Committee Total	2,206,501	2,237,739	2,296,570

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Road Division - Detail			
Overhead - Breakdown			
- Revenue	(56,873)	(56,666)	(56,620)
- Administration	807,468	860,245	901,841
- Communications	5,516	7,500	7,500
- Building Expenditures	22,489	24,000	24,000
- Shop Supplies	42,583	39,300	44,095
	-----	-----	-----
	821,183	874,379	920,816
Fleet - Breakdown			
- Insurance premiums	11,792	12,275	12,875
- Insurance deductibles	5,000	0	0
- Parts Repair & Maintenance	111,430	62,050	62,650
- Licence	5,982	5,910	4,970
- Fuel	78,088	82,280	83,780
- Oxygen, Acetylene, etc.	1,211	1,500	1,500
	-----	-----	-----
	213,503	164,015	165,775
Maintenance by expense			
- Outside Services	55,919	53,000	59,090
- Tendered Contracts	58,627	78,000	80,350
- Equipment Rentals	210	8,000	10,240
- Materials	119,365	85,000	91,550
- Traffic Lights	895	2,000	2,000
- Bridge Work	83,000	83,000	30,000
	-----	-----	-----
	318,016	309,000	273,230
Streetlighting	7,497	12,260	12,332
	-----	-----	-----
Roads Total	1,360,199	1,359,654	1,372,153
	=====	=====	=====

The Township of Tay

CAPITAL BUDGET

	Actual	Budget	Budget
	2009	2009	2010
Roads Administration			
Roads Equipment			
Administration:			
2-1-3351-100-0900 TRANS OPERATING BUDGET	0	0	(5,000)
2-1-3351-100-0921 TRANSFER FROM RESERVES	(289,824)	(270,000)	(45,000)
2-1-3351-100-5210 EQUIPMENT - TRAILER	0	0	5,000
	-----	-----	-----
Total Administration	(289,824)	(270,000)	(45,000)
	-----	-----	-----
1996 Tandem Dump -replaced by #420:			
2-1-3351-411-5210 EQUIPMENT	212,064	200,000	0
	-----	-----	-----
Total 1996 Tandem Dump -replaced by #420	212,064	200,000	0
	-----	-----	-----
1984 Farm Tractor/Loader, Mower:			
2-1-3351-428-0684 Sale of Fixed Asset	(3,000)	0	0
2-1-3351-428-5210 EQUIPMENT	80,760	70,000	0
	-----	-----	-----
Total 1984 Farm Tractor/Loader, Mower	77,760	70,000	0
	-----	-----	-----
1989 Triaxel Platform Trailer:			
2-1-3351-433-5210 EQUIPMENT	0	0	10,000
	-----	-----	-----
Total 1989 Triaxel Platform Trailer	0	0	10,000
	-----	-----	-----
2010 Crew Cab Pickup:			
2-1-3351-458-5210 EQUIPMENT	0	0	35,000
	-----	-----	-----
Total 2010 Crew Cab Pickup	0	0	35,000
	-----	-----	-----

The Township of Tay

CAPITAL BUDGET

	Actual	Budget	Budget
	2009	2009	2010
Roads Administration			
Road Operations			
Administration:			
2-1-3352-100-0321 GOVERNMENT OF CANADA (GAS TAX R	0	0	(299,975)
2-1-3352-100-0661 BANK INTEREST	(1,541)	0	0
2-1-3352-100-0688 DEBT PROCEEDS	0	0	(251,097)
2-1-3352-100-0900 TRANS OPERATING BUDGET	(696,300)	(728,085)	(764,417)
2-1-3352-100-0916 TRANSFER FROM DEFERRED REVENUE	0	(223,543)	0
2-1-3352-100-0920 TRANS FROM RESERVE FUNDS	(114,700)	(62,115)	(90,775)
2-1-3352-100-0921 TRANSFER FROM RESERVES	0	(40,500)	0
2-1-3352-100-0998 PRIOR YEAR SURPLUS/DEFICIT	(558,543)	(335,000)	(155,720)
2-1-3352-100-1111 FULL TIME LABOUR DISTRIBUTION	33,346	0	0
2-1-3352-100-1112 PAID OVERTIME	1,199	0	0
2-1-3352-100-2281 TENDERED CONTRACTS	0	223,543	0
2-1-3352-100-7014 TRANSFER TO DEFERRED REVENUE	0	0	239,975
2-1-3352-100-7021 TRANSFER TO SURPLUS/DEFICIT	57,423	0	0
	-----	-----	-----
Total Administration	(1,279,115)	(1,165,700)	(1,322,009)
	-----	-----	-----
Old Penetanguishene Road:			
2-1-3352-516-0697 MUNICIPAL CONTRIBUTION (TINY)	(27,415)	0	(32,987)
2-1-3352-516-2281 TENDERED CONTRACTS	50,525	40,000	49,000
	-----	-----	-----
Total Old Penetanguishene Road	23,110	40,000	16,013
	-----	-----	-----
Rumney Roadwork:			
2-1-3352-519-2281 TENDERED CONTRACTS	36,931	44,000	0
	-----	-----	-----
Total Rumney Roadwork	36,931	44,000	0
	-----	-----	-----
Ron Jones Road:			
2-1-3352-526-2281 TENDERED CONTRACTS	149,610	57,000	29,000
	-----	-----	-----
Total Ron Jones Road	149,610	57,000	29,000
	-----	-----	-----
Sidewalk Master Plan Implementa:			
2-1-3352-530-0399 SUNDRY REVENUE	(20,000)	(20,000)	0
2-1-3352-530-2281 TENDERED CONTRACTS	38,668	137,700	218,940
	-----	-----	-----
Total Sidewalk Master Plan Implementa	18,668	117,700	218,940
	-----	-----	-----

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Ellen Street:			
2-1-3352-535-2281 TENDERED CONTRACTS - ELLEN ST	173,054	125,000	0
Total Ellen Street	173,054	125,000	0
Bridge Repairs:			
2-1-3352-540-2281 TENDERED CONTRACTS	0	40,500	0
Total Bridge Repairs	0	40,500	0
Rosemount Road:			
2-1-3352-541-2281 TENDERED CONTRACTS	0	0	46,000
Total Rosemount Road	0	0	46,000
Waubashene Bridge Repair:			
2-1-3352-543-2281 TENDERED CONTRACTS	0	0	25,000
Total Waubashene Bridge Repair	0	0	25,000
Rumney Road:			
2-1-3352-547-2281 TENDERED CONTRACTS - RUMNEY RO/	0	19,000	0
Total Rumney Road	0	19,000	0
Hog Valley Road:			
2-1-3352-549-0320 PROVINCE OF ONTARIO	(167,660)	0	(533,333)
2-1-3352-549-0321 GOVERNMENT OF CANADA	(167,660)	0	(533,333)
2-1-3352-549-2280 TENDERED CONTRACTS - BRIDGES	0	0	25,000
2-1-3352-549-2281 TENDERED CONTRACTS - HOG VALLEY	502,981	0	1,600,000
Total Hog Valley Road	167,660	0	558,334
Drainage Implementation:			
2-1-3352-550-2281 TENDERED CONTRACTS	67,945	262,000	0
Total Drainage Implementation	67,945	262,000	0

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Drainage Engineering:			
2-1-3352-552-2281 TENDERED CONTRACTS	5,605	33,000	0
Total Drainage Engineering	5,605	33,000	0
Waldie Avenue:			
2-1-3352-553-2281 TENDERED CONTRACTS - WALDIE AVE	71,188	85,000	0
Total Waldie Avenue	71,188	85,000	0
Second Avenue:			
2-1-3352-554-2281 TENDERED CONTRACTS - SECOND AVE	775	0	0
Total Second Avenue	775	0	0
Keewatin Avenue:			
2-1-3352-555-2281 TENDERED CONTRACTS - KEEWATIN A'	1,890	0	0
Total Keewatin Avenue	1,890	0	0
Camilla:			
2-1-3352-566-0782 TRANSFER FROM WATER RATES	(10,089)	0	(50)
2-1-3352-566-2281 TENDERED CONTRACTS	214,775	82,500	1,000
Total Camilla	204,686	82,500	950
Algoma Street:			
2-1-3352-567-0782 TRANSFER FROM WATER RATES	(13,263)	0	(3,000)
2-1-3352-567-2281 TENDERED CONTRACTS	57,197	11,000	7,000
Total Algoma Street	43,934	11,000	4,000
Margert Street:			
2-1-3352-568-0782 TRANSFER FROM WATER RATES	(56,279)	0	(300)
2-1-3352-568-2281 TENDERED CONTRACTS	200,982	80,000	1,000
Total Margert Street	144,703	80,000	700

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Albin Road:			
2-1-3352-569-2281 TENDERED CONTRACTS	34,847	29,000	10,000
Total Albin Road	34,847	29,000	10,000
William Street:			
2-1-3352-571-2281 TENDERED CONTRACTS	15,157	35,000	0
Total William Street	15,157	35,000	0
Bayway Road:			
2-1-3352-572-2281 TENDERED CONTRACTS	19,237	18,000	0
Total Bayway Road	19,237	18,000	0
Beckett's Side Road:			
2-1-3352-573-2281 TENDERED CONTRACTS	24,734	0	16,500
Total Beckett's Side Road	24,734	0	16,500
Gervais Road:			
2-1-3352-574-2281 TENDERED CONTRACTS	58,330	42,000	0
Total Gervais Road	58,330	42,000	0
Mitchell's Beach Road:			
2-1-3352-575-2281 TENDERED CONTRACTS	10,292	0	10,500
Total Mitchell's Beach Road	10,292	0	10,500
Tanners Beach Road:			
2-1-3352-576-2281 TENDERED CONTRACTS	0	0	6,000
Total Tanners Beach Road	0	0	6,000
Various Turn a rounds:			
2-1-3352-577-2281 TENDERED CONTRACTS	6,760	45,000	26,752
Total Various Turn a rounds	6,760	45,000	26,752

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Eighth Avenue:			
2-1-3352-578-0782 TRANSFER FROM WATER RATES	0	0	(6,680)
2-1-3352-578-2281 TENDERED CONTRACTS	0	0	167,000

Total Eighth Avenue	0	0	160,320

Mary Street:			
2-1-3352-579-2281 TENDERED CONTRACTS	0	0	167,000

Total Mary Street	0	0	167,000

Assiniboia Street:			
2-1-3352-580-0782 TRANSFER FROM WATER RATES	0	0	(24,000)
2-1-3352-580-2281 TENDERED CONTRACTS	0	0	50,000

Total Assiniboia Street	0	0	26,000

	0	0	(0)
Streetlighting	-----		
Public Works Total	0	0	(0)
	=====		

2010 OPERATING BUDGET

ROADS DEPARTMENT

Staffing Roads:

We will hire 1 student for clerical assistance in the office.

We will again hire a seasonal employee for assistance in the Roads Department.

A co-op student will be hired seasonally to assist with the implementation of Land Manager and GIS in the Public Works Department as well as with the automation of the Work Order System and with the updating of “As Built Drawings”. Cost to be shown with Water/Waste Water.

Additional staff time has also been allocated for the operation of the Stump Dump for leaf and yard waste collection.

Operating Expenses Roads:

Vehicle expenses were increased by \$4,930.00 to account for the new crew cab pick-up truck.

There has been an increase in the following Roadside Maintenance items to account for increasing operating costs and aging of the infrastructure.

- Bridges and Culverts
- Roadside Maintenance
- Hardtop Maintenance
- Loosetop Maintenance
- Winter Maintenance
- Signs and Guiderails

Leaf and yard waste collection at the Stump Dump was added to the Operating Budget in the amount of \$3,500.00.

We have included \$3,000. in the 2010 Budget for the Scarlett Road maintenance agreement.

PUBLIC WORKS DEPARTMENT

WORKS DIVISION

2010 Capital Expenditures

ROAD IMPROVEMENTS

Hardtop Improvements

The proposed improvements are outlined below.

Hot Mix Asphalt

1. 8th Avenue from Camilla St. to Calvert Street (in conjunction with watermain replacement program).
2. Assinaboia Street from 5th Avenue to 6th Avenue (in conjunction with watermain replacement program.)
3. Mary Street from 9th Avenue to Ney Avenue (in conjunction with watermain replacement program.)
4. Old Penetanguishene Road (Hill between Ebenezer Side Road and Elliott Side Road.
5. Hogg Valley Road from Gervais Road to Ron Jones Road - Various locations in conjunction with Build Canada Fund – Communities Component Funding. (\$1,251,971.00)

As part of the Build Canada Fund – Communities Component Funding, we will be reconstructing Hogg Valley Road in its entirety. Part of this reconstruction will include the paving of the areas with larger hills.

Surface Treatment

1. Ron Jones Road from Hogg Valley Road to 465 metres south of McMann Side Road.
2. Hogg Valley Road from Gervais Road to Ron Jones Road (in conjunction with the Build Canada Fund – Communities Component Funding).
3. Old Penetanguishene Road from Highway 93 to Forgets Side Road.

These locations currently do not have hard surfaces. It is proposed to surface treat these roads to reduce maintenance costs. The work consists of reshaping the road and adding 50 mm (2") of granular material and resurfacing the roads with two (2) applications of surface treatment.

Slurry Seal Program

1. Becketts Side Road from Rosemount Road to Gratrix Road
2. Mitchells Beach road from Reeves Road to 745 metres westerly
3. Tanners Road Highway 12 to Lawson Lane

A single application of slurry seal is proposed to extend the life of the wearing surface of these roads.

Graveling Program

1. Rosemount Road from Highway 12 to Vasey Road.

It is proposed to add 100 mm (four inches) of granular "A" to Rosemount Road.

Construct Turnarounds

We propose to continue to construct turnarounds on several dead-end streets. The locations are not identified at this time.

This will permit vehicles to turn around in a safe fashion reducing or eliminating the need to use private property to turn vehicles around. This will benefit all vehicles using the affected road.

DRAINAGE IMPROVEMENTS

1. 8th Avenue from Camilla Street to Calvert Street (in conjunction with watermain project)
2. Assinaboia Street from 5th Avenue to 6th Avenue (in conjunction with watermain project)
3. Mary Street from 9th Avenue to Ney Avenue (in conjunction with watermain project)

Watermains are proposed for replacement at these locations under the Environmental Division, Capital Budget and Distribution System

Improvements. The drainage restoration following the watermain construction improves the drainage of the existing roads. As such, the costs are borne by Drainage Improvements Budget. This work will form part of the contract for the watermain construction.

The costs for drainage works are included in the Capital Budget under Road Works.

ALBIN ROAD REALIGNMENT

We have included \$10,000. in the 2010 Budget to complete the realignment works and safety improvements on Albin Road.

SIDEWALK IMPROVEMENTS

The Report titled SIDEWALKS IN TAY – WALKING THE WALK was received, with minor amendments at the August 20, 2008 Committee of All Council meeting. The works will be completed in accordance to this amended program for 2010. Any incomplete works from the 2009 work program will be transferred to 2010.

Waubauskene

Cherry Street, Mountain Ave. to 18m S of Mountain Ave. (Removal)

Elm Street – south side, Coldwater Rd. to Tay Shore Trail (Removal)

Mountain Ave., Elm St. to 35m N of Elm St. (Removal)

Cherry Street, Walnut St. to Thiffault St. to Elm St. (Replacement)

Sturgeon Bay Road, Palmer St. to Ouida St. to Percy St. to Hwy 12 (Replacement)

Pine Street (east side), Elm St. to 50m South (Replacement)

Cherry Street, Elm St. to Thiffault St. (Addition)

Sturgeon Bay Road, Palmer St. to Hwy 12 (Addition)

Victoria Harbour

Martha Street, Richard Street to 44m East (Replacement)

Albert Street, Veterans Lane to Government Dock (Addition)

172 Waldie Street Park (Addition)

Port McNicoll

Armstrong Street, First Street to Seventh Avenue (Removal)

BRIDGE IMPROVEMENTS

Bridge inspections every two (2) years are mandated by the province. Funds are provided to inspect the bridges and culverts on roads as well as the Tay Shore Trail.

Based on the 2007 Municipal Bridge Inspections Report, improvements will be required on several bridges or culverts in the near future.

R. J. Burnside & Associates Ltd. previously identified concerns and estimated costs to repair the Coldwater Road Bridge. It was proposed to do the engineering work for the repairs in 2009 and the actual construction being carried out in 2010. This construction work will be delayed to 2011 to allow another year for reserves to be transferred with the engineering to be completed in 2010. An underwater inspection was scheduled for 2009, but will be delayed to 2011. It is proposed that these works will be funded from the Gas Tax.

Guardrail and retaining works on Hogg Valley Road will be completed in 2010 in conjunction with the Build Canada Fund - Communities Component Funding.

For several years the culverts on McMann Side Road and Ron Jones Road have been monitored due to bolt hole cracking. The 2007 Bridge Report indicates the cracking continues to increase. This is a defect that cannot be corrected without replacing the existing structures.

Both the McMann Side Road culvert and the Ron Jones Road culvert will require replacement due to bolt hole cracking.

The engineering for the replacement of the McMann Side Road culvert is proposed for 2011 and the actual replacement is proposed for 2012. The engineering for the replacement of the Ron Jones Road culvert is proposed for 2013 and the actual replacement is proposed for 2014.

DOWNTOWN REVITALIZATION

At the request of Council, several downtown revitalization items have been included in the 2011 Capital Budget and in the 5 year forecast.

We have included the addition of bollards, planters and benches to Talbot Street and Fourth Avenue in downtown Port McNicoll to control parallel parking and to revitalize the downtown in the 2011 budget. In 2012 we plan to complete similar works in Waubaushene and Victoria Harbour.

The improvements under the Downtown Revitalization Program are proposed for 2011 to 2013.

PUBLIC DOCKS

“As discussed at previous meetings with Council where we spoke about our best resource, being Georgian Bay and that we have yet to position our communities on the Bay to take advantage of this natural resource. As such, Director of Planning and Development recommends that we invest in the installation of a public dock at the foot of Albert Street. The same is proposed for Port McNicoll once these lands are obtained from Skyline via their development applications for the gateway park. A review of the Waubaushene dock can also be undertaken.

The dock proposed at Victoria Harbour would include a ramp with railing from the existing concrete pier to the main floating dock with 3 floating finger docks and 6 slips constructed in Trex composite material veruse real wood for durability purposes. I received a quick quote from Taylor Docks for budgeting purposes including installation:

- 1. 6 by 30 foot Trex ramp with railing*
- 2. 8 by 70 foot header floating dock, Trex docking*
- 3. 3 finger floating docks. Trex decking at 4 by 30 feet*
- 4. 10, 3 ton anchors and chain*
- 5. 25 large bollards welded to the main frame*
- 6. Installation (including required barge)*

Total \$100,000.00

The installation of public boat docks in Victoria Harbour is included in the 2011 Capital Budget with additional dockage being installed in Port McNicoll and Waubaushene in 2012.

BOAT LAUNCH

The boat launch was removed from the budget until the Director of Public Works can report on the costs of a possible plan for temporary parking and revitalization work on the ramp. It is expected that the detailed analysis will be completed in 2010 with the work anticipated in 2011.

ADDITION TO PUBLIC WORKS GARAGE

In the past few years several pieces of equipment have been added to the works Division fleet. These include two (2) pickup trucks, a wood chipper, a trackless tractor and a trail tractor. While the fleet has grown to serve the needs of the municipality, the storage facility has not.

In order to accommodate the increased fleet, it is proposed to construct an additional storage shed at the rear of the existing building.

The 2010 Environmental Budget includes the work required to modify the Waubaushene Booster Station building to include storage for environmental vehicles at this location. This will free up space in the Public Works Garage to store additional equipment in the main garage.

EQUIPMENT - ROADS DEPARTMENT

The 2010 Capital Budget includes the purchase of an additional tandem trailer to transport the holder mower to various areas within Tay.

The replacement of the 1990 187 HP Grader has been moved to 2011 to allow the Public Works Department to review the needs and determine whether the grader or a plow truck would be better suited as we have increased the amount of hard surfaced roads in the township.

The 2010 Capital Budget includes the replacement of the 1989 Tri-Axle platform trailer which has reached the end of its useful life and to purchase an additional platform trailer.

The 2010 Capital Budget also includes the purchase of a crew cap pickup truck. This additional vehicle will eliminate the need for a rental vehicle in the summer months when the additional students require another vehicle. The addition of a crew cab pickup truck will also reduce the vehicle usage when 3 or more persons are required to complete a project. Another vehicle will also reduce the personal use of vehicles by the Works Superintendent and by the Director.

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Wastewater Section			
Revenue			
- Billings	(1,685,443)	(1,712,540)	(1,774,706)
- Vacant Lot Charges	(9,503)	(8,832)	(9,540)
- Reserves/Reserve Funds	(146,200)	(146,200)	(146,200)
- Sundry Revenue	(34,241)	0	0
Total Revenues	(1,875,387)	(1,867,572)	(1,930,446)
Operating Expenditures			
- Overhead	496,462	441,943	522,881
- Professional Services	0	6,000	6,000
- Plant Repairs & Maintenance	165,543	197,753	207,781
- Collection Repairs & Maintenance	22,685	90,000	131,000
- Phone, Insurance, Taxes	15,945	15,000	15,000
- Hydro, Water, Gas	221,810	227,000	234,000
- Chemicals, Testing	59,392	35,000	53,500
- Township Vehicle/Eq	574	574	579
- Transferred to deferred revenue	18,515	0	0
	1,000,926	1,013,270	1,170,741
Transfer to Reserve	184	0	557,205
Capital Expenditures	874,278	854,302	202,500
Total Expenditures	1,875,388	1,867,572	1,930,446

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Wastewater Section:			
Overhead:			
- Salaries and Benefits	227,994	237,604	247,720
- Wage/vehicle Allocation	9,892	9,522	9,618
- Professional Services	4,826	3,583	4,781
- Meals and Travel, Conference	654	300	300
- Office, Equipment and Insurance	42,321	43,575	47,963
- Shop Supplies	4,627	2,000	2,000
- Security and Paging Systems	6,923	8,250	8,250
	<u>297,237</u>	<u>304,834</u>	<u>320,632</u>
Debt:			
- Transfer from Reserves/Reserve Funds	44,318	(16,024)	(15,973)
- Recovered from Property Owners	(248,586)	(248,586)	(187,728)
- Principal Payments	240,016	240,016	252,193
- Interest Payments	141,786	141,789	126,823
	<u>177,534</u>	<u>117,195</u>	<u>175,315</u>
Vehicle Expense:			
- Insurance	1,196	1,200	1,200
- Parts, Repair & Maintenance	6,454	4,054	4,074
- License	183	160	160
- Gasoline	5,772	6,500	6,500
	<u>13,605</u>	<u>11,914</u>	<u>11,934</u>
Transfer to Equipment Reserve	8,083	8,000	15,000
Total	<u><u>496,459</u></u>	<u><u>441,943</u></u>	<u><u>522,881</u></u>

The Township of Tay

CAPITAL BUDGET

	Actual	Budget	Budget
	2009	2009	2010
Waste Water			
Administration:			
2-4-3458-100-0900 TRANS OPERATING BUDGET	(874,278)	(854,302)	(200,000)
2-4-3458-100-0920 TRANSFER FROM RESERVE FUNDS	(302,793)	(719,220)	(598,000)
2-4-3458-100-0921 TRANSFER FROM RESERVES	0	(1,856,478)	(1,496,900)
2-4-3458-100-1111 SALARIES	672	0	0
2-4-3458-100-1198 YEAR END PAYROLL ACCRUAL	680	0	0
2-4-3458-100-5210 EQUIPMENT	0	0	34,000
Total Administration	(1,175,719)	(3,430,000)	(2,260,900)
PM Sewage Treatment Plant:			
2-4-3458-606-0320 PROVINCE OF ONTARIO CONDITIONAL	(1,104,690)	0	(1,603,300)
2-4-3458-606-0321 GOVERNMENT OF CANADA	(1,104,700)	0	(1,603,300)
2-4-3458-606-0399 Sundry Receipts	(420)	0	0
2-4-3458-606-2140 ENGINEERING FEES	148,595	245,000	245,000
2-4-3458-606-2281 TENDERED CONTRACTS	3,202,537	2,900,000	4,565,000
Total PM Sewage Treatment Plant	1,141,322	3,145,000	1,603,400
Winfield Drive Pump Station:			
2-4-3458-629-2140 ENGINEERING	0	0	10,000
Total Winfield Drive Pump Station	0	0	10,000
Ellen Street Pump Station:			
2-4-3458-630-2140 ENGINEERING	0	0	10,000
Total Ellen Street Pump Station	0	0	10,000
Biosolids Storage Tank PM:			
2-4-3458-639-2250 OUTSIDE SERVICES	0	10,000	0
Total Biosolids Storage Tank PM	0	10,000	0
Nutrient Mgmt Plan Sludge:			
2-4-3458-689-2281 TENDERED CONTRACTS	17,000	25,000	0
Total Nutrient Mgmt Plan Sludge	17,000	25,000	0
VH STP Upgrades:			
2-4-3458-693-2140 ENGINEERING	17,397	110,000	437,500
2-4-3458-693-2281 TENDERED CONTRACTS	0	140,000	200,000
Total VH STP Upgrades	17,397	250,000	637,500

2010 OPERATING BUDGET

ENVIRONMENTAL DEPARTMENT

Waste Water Division:

Training:

The Training Budget has been increased to accommodate additional backhoe training.

Operating Expenses:

We have increased the Port McNicoll and Victoria Harbour Collection System amounts to accommodate additional Inflow/Infiltration reduction measures.

We have increased the equipment repairs and maintenance account to accommodate the increasing age of the plant and to allow for safety and fire upgrades.

The operating expenses of the Port McNicoll Waste Water Treatment Plant will increase in 2011 when the full upgrade to the plant is operational. Once the design is complete the Director of Public Works will assess the operating costs for the 2011 budget.

ENVIRONMENTAL DIVISION

2010 Capital Expenditures

WASTE WATER IMPROVEMENTS

Port McNicoll Waste Water Treatment Plant

We have received Building Canada Fund, communities Component Funding for the upgrades to this plant. The 2010 Budget includes the township's 1/3 share of this work which includes the construction of the Equalization Storage Tank, the replacement of 16 – 500A Cassettes with 500C Cassettes and the installation of 20 new 500C Cassettes.

Previous budgets made provisions for the preparation of a Nutrient Management Plan. Initially, the Nutrient Management Act required plans to be prepared by December 31, 2007. The date for preparation of plans has been extended to December 31, 2009. Funds are provided in 2010 for the preparation of a Nutrient Management Plan.

Victoria Harbour Waste Water Treatment Plant

Increase Plant Capacity

The proposed expansion of the Victoria Harbour Waste Water Treatment Plant began in 2008 with the commencement of the Class Environmental Assessment.

The Environmental Assessment, to be completed in October 2009, will provide recommendations with respect to the preferred treatment process and whether the existing outfall needs to be extended or relocated. Based on the recommendations of the Environmental Assessment, a request for proposals for engineering services will be issued in 2009. The engineering services to be provided included detailed design in 2009, project administration and site inspection in 2011 and 2012.

The physical construction to expand the plant is expected to begin in 2011 and be completed in 2012.

The expansion of the waste water treatment plant is largely due to growth. It is estimated 38% of the costs can be attributed to growth.

As such, a portion of the costs will be attributed to development and borne by new development through the Development Charges.

Replacement of Existing Roof

Replacement of the roof on the existing plant is expected in 2011 and will become part of the plant expansion.

Refurbish the Victoria Harbour Waste Water Plant

The Victoria Harbour Waste Water Plant was construction 1982. Each year operating components are replaced as they reach the end of their useful life. Typically, these costs form part of the operating budget. However, there are several major components which are expect to reach the end of their useful life about 2012. Replacing these components is beyond the scope of the operating budget. The expansion of the plant will allow the refurbishing of these components to occur easier as portion of the plant, can if required be taken out of service to carry out the improvements.

The components to be refurbished include the mechanical works, the inlets works, the aeration tanks, the secondary clarifiers, filter and the blowers.

Nutrient Management Plan for Sludge

Previous budgets made provisions for the preparation of a Nutrient Management Plan. Initially, The Nutrient Management Act required plans to be prepared by December 31, 2007. The date for preparation of plans has been extended to December 31, 2009. Funds are provided in 2010 for the preparation of a Nutrient Management Plan.

Waste Water Collection Systems

Paradise Point/Grandview Beach

An Environmental Class Assessment will be required for this project. Provisions are made for this in 2013.

The engineering costs and construction costs are increased to reflect the costs typically incurred for projects of this nature.

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Water Section			
Revenue			
- Billings	(2,545,298)	(2,620,838)	(2,552,234)
- Vacant Lot Charges	(19,008)	(18,615)	(19,137)
- Deferred Revenue	(6,156)	0	0
- Land Sales	(28,117)	0	0
- Sundry Revenue	(17,187)	(7,842)	(11,862)
	<u>(2,615,766)</u>	<u>(2,647,295)</u>	<u>(2,583,233)</u>
Operating Expenditures			
- Overhead	953,164	1,037,441	1,052,200
- Professional Services	18,503	60,000	60,000
- Plant Repairs & Maintenance	75,610	66,039	181,079
- Distribution Repairs & Maintenance	81,572	39,532	75,577
- Taxes	17,125	20,375	20,375
- Hydro, Water, Gas	125,666	115,900	130,900
- Water Conservation	6,539	25,000	25,000
- Chemicals, Testing	79,040	56,500	74,500
	<u>1,357,219</u>	<u>1,420,787</u>	<u>1,619,631</u>
Transfer to Reserve	827,476	9,864	311,102
Capital Expenditures	431,072	1,216,644	652,500
	<u>2,615,767</u>	<u>2,647,295</u>	<u>2,583,233</u>

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Water Section:			
Overhead:			
- Salaries and Benefits	321,976	363,603	374,573
- Wage/vehicle Allocation	10,209	9,522	9,618
- Professional Services	8,169	4,083	5,281
- Meals and Travel, Conference	2,377	2,350	2,350
- Office, Equipment and Insurance	52,453	52,376	60,657
- Shop Supplies	4,356	7,000	8,000
- Security, Telephone and Paging Systems	16,069	15,000	15,000
	415,609	453,934	475,479
Debt:			
- Transfer from Reserves/Reserve Funds	(204)	(4,280)	(4,991)
- Recovered from Property Owners	(54,600)	(49,120)	(47,207)
- Principal Payments	318,150	306,673	305,821
- Interest Payments	243,143	308,043	292,507
	506,489	561,316	546,130
Vehicle Expense:			
- Insurance	1,794	1,800	1,800
- Parts, Repair & Maintenance	9,658	3,000	4,400
- License	287	240	240
- Gasoline	11,245	9,150	9,150
	22,984	14,190	15,590
Transfer to Equipment Reserve	8,083	8,000	15,000
	953,165	1,037,440	1,052,199

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Water			
Administration:			
2-4-3459-100-0321 GOVT OF CANADA (GAS TAX)	(299,514)	(297,702)	(450,652)
2-4-3459-100-0900 TRANS OPERATING BUDGET	(539,998)	(1,325,570)	(758,926)
2-4-3459-100-0920 TRANS FROM RESERVE FUNDS	0	(82,930)	(737,893)
2-4-3459-100-0921 TRANSFER FROM RESERVES	0	0	(1,562,759)
2-4-3459-100-1111 SALARIES	323	0	0
2-4-3459-100-1112 Paid Overtime	126	0	0
2-4-3459-100-5210 EQUIPMENT	0	0	34,000
2-4-3459-100-5230 BUILDING IMPROVEMENTS	0	0	50,000
2-4-3459-100-7014 TRANSFER TO DEFERRED REVENUE	299,514	297,702	0
Total Administration	(539,550)	(1,408,500)	(3,426,230)
VH/PM Water Treatment Plant:			
2-4-3459-340-2140 ENGINEERING FEES	0	135,000	400,000
2-4-3459-340-2250 Outside Services - Increased Capacity WTF	0	125,000	200,000
2-4-3459-340-2281 TENDERED CONTRACTS	0	176,000	704,000
Total VH/PM Water Treatment Plant	0	436,000	1,304,000
Watermain 8th Avenue:			
2-4-3459-578-2281 TENDERED CONTRACTS	0	0	155,400
Total Watermain 8th Avenue	0	0	155,400
Watermain Mary Street:			
2-4-3459-579-2281 TENDERED CONTRACTS	0	0	155,400
Total Watermain Mary Street	0	0	155,400
Watermain Assiniboia Street:			
2-4-3459-580-2281 TENDERED CONTRACTS	0	0	46,200
Total Watermain Assiniboia Street	0	0	46,200

The Township of Tay

CAPITAL BUDGET

	Actual	Budget	Budget
	2009	2009	2010
Water Replacement Program:			
2-4-3459-642-0399 SUNDRY RECEIPTS	(938)	0	0
2-4-3459-642-2140 ENGINEERING FEES	73,899	104,500	100,000
2-4-3459-642-2281 TENDERED CONTRACTS	261,878	559,000	0
2-4-3459-642-2582 Transfer to Roads cost Sharing	79,632	0	34,030
	-----	-----	-----
Total Water Replacement Program	414,471	663,500	134,030
	-----	-----	-----
Connect Waub to VH:			
2-4-3459-656-2120 LEGAL FEES	645	0	0
2-4-3459-656-2140 ENGINEERING FEES	(1,037)	3,000	0
	-----	-----	-----
Total Connect Waub to VH	(393)	3,000	0
	-----	-----	-----
Waubashene Standpipe:			
2-4-3459-659-2140 ENGINEERING FEES	22,268	38,500	16,000
2-4-3459-659-2281 TENDERED CONTRACTS	103,204	165,000	62,000
	-----	-----	-----
Total Waubashene Standpipe	125,472	203,500	78,000
	-----	-----	-----
Port McNicoll Standpipe:			
2-4-3459-660-2140 ENGINEERING	0	0	38,500
2-4-3459-660-2281 TENDERED CONTRACTS	0	0	165,000
	-----	-----	-----
Total Port McNicoll Standpipe	0	0	203,500
	-----	-----	-----
Victoria Harbour Booster Station #3:			
2-4-3459-692-2140 ENGINEERING FEES	0	75,000	132,000
2-4-3459-692-2250 OUTSIDE SERVICES	0	27,500	0
2-4-3459-692-2281 TENDERED CONTRACTS	0	0	1,217,700
	-----	-----	-----
Total Victoria Harbour Booster Station #3	0	102,500	1,349,700
	-----	-----	-----
Committee Total	0	0	(0)

2010 OPERATING BUDGET

ENVIRONMENTAL DEPARTMENT

Water Division:

Water:

The Training Budget has been increased to accommodate additional backhoe training and additional training for DWQMS and the implementation of the Quality Management System.

Operating Expenses:

We have increased the equipment repairs and maintenance expense items for the Victoria Harbour/Port McNicoll Water Treatment Plant to account for the increasing age of the plant and for addressing safety and fire issues.

We have increased the equipment repairs and maintenance for the Tay Area Water System to accommodate the increasing age of the system and the increased need for watermain break repairs.

ENVIRONMENTAL DIVISION

2010 Capital Expenditures

WATER IMPROVEMENTS

Tay Area Water Plant (TAWP)

The Budget makes provision to refurbish the existing plant components approaching the end of their useful life. The work was to begin in 2009 and construction in 2010/2011. The estimated cost in the 2011 and 2012 budgets was \$5,475,000. We have included \$704,000. in the 2009 Budget for the installation of standby power at the plant.

The total estimated cost of these two (2) projects in the 2008 Capital Budget was \$10,271,950. This cost does not include standby power.

The following summarizes the current and future needs of the TAWP.

Paradise Point/Grandview Beach Area

There are 455 households (lots) in the area. Of these 170 household (lots) are seasonal water users. Provision for an additional 285 households (lots) is required for this area.

Approved Proposed Draft Plans of Subdivision Not Approved

Sterling Rose	69 lots
Verandas (Golf Course Subdivision)	313 lots
Total Proposed Draft Plan lots	382 lots

Draft Plans of Subdivision

Heights of Victoria Harbour	118 lots
Huron Bay Estates	36 lots
Riverdale	21 lots
Victoria Glen	76 lots
Victoria Woods	134 lots
Bayview Heights	27 lots
Total Draft Plan Approved Lots	412 lots

CPR Lands – Now known as Skyline Development

The current developer has suggested 1,500 households is the future number of households for the entire development including the portion that has received Condo Approval.

Summary of Future Needs

Paradise Point/Grandview Beach Area	285 lots
Approved Draft Plans of Subdivision	472 lots
Proposed Draft Plans of Subdivision Not Approved	382 lots
Skyline	1,500 lots
Total Future Needs	2,639 lots

Existing Plant

Committed capacity	3,213 household (lots) – includes vacant lots
Uncommitted capacity	335 household (lots)
Total capacity	3,548 units (lots)

Comments

Based on the foregoing, the future needs are approximately five times greater than the existing uncommitted capacity.

Paradise Point/Grandview Beach lots cannot proceed unless treatment capacity is increased.

There is insufficient uncommitted capacity for approved draft plan lots.

There is insufficient uncommitted capacity for the former CPR Lands now known as Skyline Development.

There is insufficient uncommitted capacity for the proposed draft plans of subdivision lots.

Proposed Expansion

The current plant capacity is 7,848 m³ per day. The treatment is provided by two (2) Treatment units installed in 1982 and two (2) treatment units installed in 1992. All units are Ecodyne package plants operating independently.

It is proposed to remove the two (2) existing treatment units installed in 1982. These units currently provide 50% of current treatment capacity ie 3,924 m³. These units are approaching the end of their useful life. Their replacement was planned for replacement in 2010. Their proposed replacement remains unchanged.

The floor space occupied by the 1982 treatment units is capable of accommodating two (2) membrane treatment units having a total treatment capacity of 8,000 m³.

The treatment capacity of the Tay Area Water Plant (TAWP) will be the total treatment capacity of the two (2) membrane treatment units plus the existing treatment units. The combined treatment capacity becomes 11,924 m³ per day.

The upgraded plant has the capacity to service 5,395 household (lots) or 1,827 additional household (lots).

This will provide sufficient capacity to serve the Paradise Point/Grandview Beach Area, the Approved Draft Plans of Subdivision, the Proposed Draft Plans of subdivision Not Approved, and 'Skyline Developments. The needs for these locations total 1,729 lots.

The estimated cost of the project proposed in the budget for 2010 – 2011, and 2012 is \$5,475,000. This includes the Class Environmental Assessment cost but not Standby Power cost which are identified separately in the budget.

The expansion of the water treatment plant is largely due to growth. It is estimated 17% of the costs can be attributed to growth.

As such, a portion of the costs will be attributed to development and borne by new development through the Development Charges based on the Development Charges Study currently underway.

Class Environmental Assessment

The Environmental Assessment will provide recommendations with respect to the preferred treatment process. Based on the recommendations of the Environmental Assessment, a request for proposals for engineering services will be issued in 2010. The engineering services to be provided included detailed design in 2010, project administration and site inspection in 2011 and 2012.

Standby Power

The 2007 Budget made provision for an improvement to the Tay Area Water Plant for maintaining continuous pressure and operations in the event of a major power failure, and thus preventing the negative pressures and loss of service that could potentially occur in the distribution system in the form of standby power at the TAWP. Water for fire protection would be assured.

The project was submitted to COMRIF for funding. The project was not funded by COMRIF and will now be included in the plant expansion of the existing plant in the 2010 budget.

Refurbish Existing Plant

This work is for replacement of the second set of treatment units (Ecodine package plants) installed in 1992.

As noted earlier, this work was shown in the 2008 budget to be carried out in 2009 and 2010. The work moved to 2014 and 2015. The engineering costs are increased to reflect the costs typically incurred for projects of this nature.

The total estimated cost for this work is \$3,030,000.

The total estimated cost for increasing the treatment capacity and refurbishing the plant as set out above is \$2,445,000. This cost does not include standby power.

The costs for these projects are based on a cost estimate prepared by R. J. Burnside and Associates for budget purposes.

Water Distribution Systems

Victoria Harbour Pressure Booster Station

At the request of Council, this project is moved from 2014/2015 to 2010/2011.

The costs include a Class Environmental Assessment.

The engineering costs are increased to reflect the costs typically incurred for projects of this nature.

The pressure booster station will benefit four (4) subdivisions and the commercial development at Park Street and Highway 12. These developments are considered to be growth and as such a portion of the cost of the pressure booster station can be attributed to growth.

As such, a portion of the costs will be attributed to development and borne by new development through the Development Charges based on the Development Charges Study currently underway.

Distribution System Improvements

The proposed improvements are outlined below. These watermains are part of the cast iron replacement program.

1. 8th. Avenue from Camilla St. to Calvert Street
2. Assinaboia Street from 5th. Avenue to 6th. Avenue
3. Mary Street from 9th Avenue to Ney Avenue

It is proposed to complete engineering for the next 5 years worth of projects, where the watermain required replacement to enable these projects to be “shovel ready” for future funding applications.

Paradise Point/Grandview Beach

An Environmental Class Assessment will be required for this project. Provisions are made for this in 2013.

The engineering costs are increased to reflect the costs typically incurred for projects of this nature.

Port McNicoll Standpipe and Victoria Harbour Standpipe

The program for exterior coatings of the existing standpipes in Port McNicoll and Victoria Harbour is proposed to proceed in 2010 and 2011 respectively.

Winfield Pumping Station

We have included \$10,000. in the 2010 Budget to design and obtain approvals for the standby power at the Winfield Pumping Station. Installation for the Stand by Power is included in the 2011 Budget.

Ellen Street Pumping Station

We have included \$10,000. in the 2010 Budget to design and obtain approvals for the Standby Power at the Ellen Street Pumping Station. Installation for the standby power is included in the 2011 Budget.

EQUIPMENT – ENVIRONMENTAL DIVISION

The 2010 Capital Budget includes the addition of a valve maintenance system. This system will allow the Environmental Department to maintain the over 400 valves within the Township of Tay. Properly maintaining the valves is a Ministry of Environment requirement. Completing this work in house will reduce subcontractor fees of approximately \$700.00 per valve. This maintenance will be completed during the regular maintenance schedule.

The 2011 Capital Budget includes the addition of a Mini Hydraulic Excavator and trailer. This will allow the Environmental Department to better schedule repair work without scheduling to borrow a backhoe from the Roads Department. This will also reduce the expense spent on renting excavators.

The Township of Tay

Operating Budget 2010

	Actual 2009	Budget 2009	Budget 2010
Recreation Programming			
- Administration	93,592	93,371	91,880
- Day Camp and Programs	56	4,846	5,932
Donations - Recreation Events	0	3,500	3,500
Parks Section			
- Reserves/Reserve Funds	0	0	(35,000)
- Administration	398,294	395,714	420,354
- Insurance deductible	5,000	0	0
- Vehicles and Equipment			
Insurance	1,968	1,800	1,800
Parts, Repairs & Maint	9,669	14,750	14,750
Rental	5,534	6,000	0
License	507	334	334
Fuel	13,482	14,750	13,250
	----- 528,102	----- 535,065	----- 516,800
Park Facilities and Diamonds	57,057	50,500	51,100
Community Centres	21,790	27,500	66,500
Recreation Master Plan	0	0	35,000
Downtown Revitalization	6,825	10,000	7,000
Land Sales	0	(189,000)	0
Trans to reserve-Park Development	0	189,000	0
Libraries	273,732	273,732	284,892
	-----	-----	-----
Total Operating	887,506	896,797	961,292
	-----	-----	-----
Capital Projects/Equipment			
- Funded by Tax Rate			
Recreation	31,032	23,000	0
Library			
- Transfer to Reserve			
Fleet and Facilities	19,000	19,000	21,000
	-----	-----	-----
Total Capital	50,032	42,000	21,000
	-----	-----	-----
Committee total	937,538	938,797	982,292
	=====	=====	=====

The Township of Tay

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Parks Facilities & Community Centres by Function:			
Revenue:			
- Donations	(4,704)	(1,000)	(1,000)
- Rental Income	(17,472)	(15,200)	(15,200)
Total Revenue	(22,176)	(16,200)	(16,200)
Telephone	3,854	3,700	3,700
Equipment Repairs and Maint	28,880	16,700	14,700
Supplies, Materials	12,770	12,000	9,500
Outside Services	3,471	7,750	47,850
Hydro, Water & Sewers	46,188	48,050	48,050
Building Repairs & Maint	5,859	6,000	45,000
Total Expenditures	101,022	94,200	168,800
Net Parks Operating Cost	78,846	78,000	152,600

The Township of Tay

Operating Budget 2010

	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	<u>2009</u>	<u>2009</u>	<u>2010</u>
Parks Facilities & Community Centres by Location:			
Oakwood Park Comm Centre	16,351	18,050	38,050
Oakwood Park	8,352	6,250	6,250
Sunset Park	892	2,450	2,450
MacKenzie Park	2,515	1,600	1,600
Talbot Park	15,597	9,250	9,250
Patterson Park	3,217	2,400	2,400
Port McNicoll Comm Centre	5,438	9,450	28,450
Waverley Park	14,046	9,500	9,500
Bridgeview Park	5,152	6,050	6,050
Tay Shore Linear Trail	6,627	12,500	13,100
Misc. Parks (Gazebo's)	658	500	500
Total Parks	78,845	78,000	117,600

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Parks and Recreation			
Administration:			
2-1-3775-100-0320 PROVINCE OF ONTARIO	0	0	(346,303)
2-1-3775-100-0321 GOVERNMENT OF CANADA	0	0	(346,303)
2-1-3775-100-0688 DEBT PROCEEDS	0	0	(346,343)
2-1-3775-100-0900 TRANS OPERATING BUDGET	(31,032)	(23,000)	0
2-1-3775-100-0921 TRANSFER FROM RESERVES	(6,179)	(84,848)	(55,000)
2-1-3775-100-1111 FULL TIME LABOUR DISTRIBUTION	7,681	0	0
2-1-3775-100-1112 PAID OVERTIME	351	0	0
2-1-3775-100-0920 TRANS FROM RESERVE FUNDS	(94,198)	(110,152)	0
Total Administration	(123,377)	(218,000)	(1,093,949)
Talbot Park:			
2-1-3775-357-2160 SURVEYING FEES	3,580	0	0
2-1-3775-357-5240 PARK IMPROVEMENTS (BALL DIAMOND	952	3,000	0
Total Talbot Park	4,532	3,000	0
Waverley Park:			
2-1-3775-359-0395 FUNDRAISING	0	0	(20,000)
2-1-3775-359-5230 BUILDING IMPROVEMENTS	500	30,000	50,000
Total Waverley Park	500	30,000	30,000
Albert Street Park:			
2-1-3775-368-2250 OUTSIDE SERVICES	8,079	0	0
2-1-3775-368-5200 LAND PURCHASE	100,514	100,000	0
2-1-3775-368-3110 MATERIALS AND SUPPLIES	9,451	50,000	25,000
Total Waldie Park	118,044	150,000	25,000
Talbot Park Rink:			
2-1-3775-369-2281 TENDERED CONTRACTS	300	0	1,038,949
Total Talbot Park Rink	300	0	1,038,949
Recreation Master Plan:			
2-1-3775-391-2250 OUTSIDE SERVICES	0	35,000	0
Total Recreation Master Plan	0	35,000	0

RECREATION PROGRAMMING

Day Camp Program:

The registration for the day camps has continued to increase over the last few years and as a result the budget has been increased to \$22,000 for 2010.

In addition, donations have also been increased to include the replacement of camper safety shirts which are used to demarcate campers in crowds when off-site.

Community Events:

2009 saw continued growth in Township run community events (i.e. Music in the Park) and as a result the budget for Outside Services has been increased to \$2000 for 2010.

Youth Centre/Healthy Communities Grant:

In the Fall of 2009 staff received notice that the Township has been awarded the Healthy Communities Grant (application approved by Council in June 2009) of \$37,680. The grant does require a municipal contribution; however, it is anticipated that a large portion will be through donations of time and materials to revitalize the Port McNicoll Youth Centre.

2010 OPERATING BUDGET

PARKS DEPARTMENT

Staffing Parks:

In 2010 we propose to hire 7 students for summer park maintenance.

Staff Training Parks:

An additional budget has been allocated for training in Adobe and Land Manager.

Operating Expenses Parks:

The addition of a refrigerated rink in Port McNicoll will increase the operating costs of the rinks. The Director of Public Works is currently obtaining quotes for the rink installation and will obtain operating costs once the type of system is agreed upon by Council

The Oakwood Community Centre Building Repair Budget has been increased by \$35,000.00 for roof repairs.

The Port McNicoll Community Centre Building Repair Budget has been increased by \$25,000.00 for roof repairs.

PARKS DIVISION

2010 Capital Expenditures

PARK IMPROVEMENTS

Talbot Park

As we have received funding under the Recreational Infrastructure Program is planned to install hard surfacing piping for refrigeration and a roof structure for the existing outdoor rink in Port McNicoll. This project is being funded 1/3 by the municipality so we have included \$1,038,949.00 in the 2010 Capital Budget to complete our share of the works.

Waverley Park

It was proposed to construct an addition to the existing building in 2009 but this work has been delayed to 2010 to allow the Recreation Committee time to fundraise to construct a larger addition to be used as a community room as well as a change room for skating. The budget includes \$50,000. for this work. Fund raising to provide \$20,000. toward this project.

The 5 year forecast proposed to hard surface the rink in 2013.

Bridgeview Park Improvements – 2009 – 2014

The forecast identified two (2) future projects.

The first project is for improvements to the second existing baseball field to the same standard as the main field. Lighting of the field is not included. This project is proposed for 2011.

The second project is the hard surfacing of the rink in 2011.

It is anticipated the Recreation Master Plan examine these projects and provide recommendations.

We have included \$5,000.00 in the 2010 Budget to relocate the school portable from the office to the park in Waubaushene.

Oakwood Park

The 5 year forecast proposed to hard surface this rink in 2012.

Waldie Park

The 5 year forecast proposes to complete additional streetscaping in 2011.

Recreation Master Plan

The current township of Tay Culture and Recreation Master Plan was completed by dmA Planning & Management Services in 2001 and provided a 10-year capital plan for Parks and Recreation. Since 2001, staff has diligently worked to implement many of the recommendations within this Plan. The 2010 updated plan will be utilized to forecast Parks and Recreation capital investments into the future.

Tay Shore Trail

We have included \$5,100.00 in the 2010 Budget to complete the trail realignment work at Albin Road to improve the safety for the users at the Tay Shore Trail.

Albert Street Park

We have included \$25,000.00 in the 2010 Budget for the installation of walkways, landscaping and gazebo in the Albert Street Park (172 Waldie Avenue).

The Township of Tay

Operating Budget 2010

	Actual 2009	Budget 2009	Budget 2010
Planning and Zoning Dept			
Overhead			
- Reserves/Reserve Funds	0	0	(35,000)
- Revenue	(63,405)	(60,981)	(63,100)
- Administration	249,231	255,555	257,041
- Professional Services	1,128	10,000	0
- Advertising	1,507	1,000	1,000
OMB Hearings	0	17,650	17,650
Committee of Adjustments	(3,877)	(2,200)	(2,200)
Georgian Valley Project	1,811	0	42,500
Tourism Grant	0	0	5,048
Community Improvement Plan	57,598	79,981	41,600
Growth & Settlement Study	0	0	35,000
Severn Sound Environmental Assoc	26,364	26,364	24,116
	-----	-----	-----
	270,357	327,369	323,655
Building & Inspection Services			
Overhead			
- Revenue	(112,282)	(113,500)	(94,000)
- Administration	199,790	225,203	217,853
Insurance	4,169	2,400	2,400
Parts, Repairs & Maint	1,661	1,500	1,500
License	148	250	250
Gasoline	2,098	2,800	2,800
- Septic Reinspection Program	0	2,500	2,500
	-----	-----	-----
	95,584	121,153	133,303
	-----	-----	-----
Heritage Committee	3,075	8,710	8,710
	-----	-----	-----
Total Operating	369,016	457,232	465,668
Capital			
Projects from Tax Rate	10,667	20,000	0
Transfers to Reserves			
- Planning Studies & Eq	10,000	10,000	10,000
- Inspection Vehicles	7,000	7,000	7,000
	-----	-----	-----
	27,667	37,000	17,000
	-----	-----	-----
Committee Total	396,683	494,232	482,668
	=====	=====	=====
Budget Total	6,572,054	6,666,707	7,002,554
Budget Total without Utility	6,572,052	6,666,707	7,002,554
Utility Revenue	(4,491,153)	(4,514,867)	(4,513,679)
Utility Expenses	4,491,155	4,514,867	4,513,679

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Planning & Development			
Administration:			
2-1-8881-100-0900 TRANS OPERATING BUDGET	(10,667)	(20,000)	0
2-1-8881-100-0921 TRANSFER FROM RESERVES	0	(19,765)	0
2-1-8881-100-0920 TRANS FROM RESERVE FUNDS	(9,333)	(15,235)	0
	-----	-----	-----
Total Administration	(20,000)	(55,000)	0
	-----	-----	-----
Growth and Settlement Plan:			
2-1-8881-389-2250 OUTSIDE SERVICES	0	35,000	0
	-----	-----	-----
Total Growth and Settlement Plan	0	35,000	0
	-----	-----	-----
Urban forest Study:			
2-1-8881-392-2250 OUTSIDE SERVICES	20,000	20,000	0
	-----	-----	-----
Total Urban forest Study	20,000	20,000	0
	-----	-----	-----

PLANNING & DEVELOPMENT DEPARTMENT
Planning Services

TO: Mayor Warnock, Deputy Mayor Ladouceur and Council
FROM: Mara Burton, Director Planning & Development
DATE: April 6, 2010
SUBJECT: **2010 Planning and Development Operating and Capital Budget**

As requested by the Director of Finance, I have completed my operating and capital budget request for the Planning & Development Department for 2010.

CAPITAL BUDGET

Planning Services

The capital projects for 2010 are as follows:

- Growth and Settlement

Our last Growth and Settlement Study was done in 1996. This study addresses the rate of growth and the settlement boundary. Although at our current rate of growth, the settlement boundary still appears to have 20 years of growth we are required to bring the Official Plan into conformity with Places to Grow, the new County Official Plan and the new Simcoe Growth Plan.

We have been intending to do this study for the past couple of years, however we still do not know our intensification or density target which we need to know from the Province in order to undertake the study to conform to it. Ideally we would like to have these numbers before we commence the Study, however, it is looking more as though we will have to go ahead with the study and propose our own numbers.

- Official Plan Review

An Official Plan review is expected every five years. We haven't done a major review since the Plan was passed in 1999, however, we have done a number of Amendments to keep the plan current. We are required to bring our Official Plan into conformity with the new County Official Plan, Places to Grow by June 16, 2010. This work was to be done by a consultant, however is now going to be done in house.

- Development Charges Review

Pursuant to the Development Charges Act, a new Study has to be conducted every 5 years in order to justify the charge and keep it current with the Township's needs. Without the new Study and By-law, the Township can not collect Development Charges. This study has to be conducted in 2013.

Building Services

- Building Vehicles

The 2002 Malibu was proposed to be replaced in 2009, however, as the mileage is still fairly low we had the vehicle serviced and pushed this replacement back to 2010. We don't recommend pushing this replacement back another year. The Pontiac G6 is proposed to be replaced in 2015 as part of the normal replacement schedule. This will be revisited closer to the date.

By-law Enforcement

- By-law Vehicle

The 2003 Ford Pickup is proposed to be replaced in 2009. As with the Building vehicle, we pushed this replacement back to 2010. We believe we can get another year out of this vehicle and now recommend that it be replaced in 2011.

OPERATING BUDGET

Planning Services

The proposed budget is essentially the same as 2010. There is some adjustment due to salary changes.

- SSEA Near Shore Fish Habitat and Natural Heritage Study

The Severn Sound Environmental Association has finished Near Shore Fish Habitat and has completed the Natural Heritage Study focusing on woodlots in and around the settlement areas. This is currently being reviewed by staff and the final document will be presented to Council shortly. This information will be used to update our Official Plan toward compliance with the County Official Plan and the Provincial legislation. Your Director is not proposing any other special projects of the SSEA for 2010.

- Community Improvement Plan.

We have now implemented the Community Improvement Plan and applications continue to be made to the Committee. Your Director believes that we should run the program again in 2010. A budget of \$40,000 is proposed.

- Economic Development (Tourism Grant)

We have now mostly completed the work for the printed promotional material, the community and way finding signage and the tourist kiosks. The Province and the Fed's through the CAF (Community Adjustment Fund) provided 89.9% of the grant leaving us with \$17,848.00 to fund. \$12,800.00 of this came surplus and the other \$5,048.00 is coming from the tax rate.

Building Services

The proposed budget request shows an increase over the 2008 budget. This is mainly due to the slow down in the housing market translating into lower permit fees. There will be a bit of a savings in the salary budget due to the new hire in that Department.

CONCLUSIONS

I trust this provides a description of the Planning and Development capital budget for 2010. I would be more than willing to answer any questions that Council may have.

Respectfully submitted;

Mara Burton
Director of Planning & Development
/msb

The Township of Tay

Library Board

Operating Budget 2010

	Actual	Budget	Budget
	2009	2009	2010
Revenue			
- Provincial Grant	(33,932)	(33,932)	(33,932)
- Branch Revenues	(7,470)	(4,400)	(4,200)
- Donations	(2,201)	(1,500)	(2,500)
- Transfer from Reserves	(450)	(9,931)	(9,931)
- Transfer from Reserve Funds	(9,301)	(7,045)	(9,296)
	(53,354)	(56,808)	(59,859)
Overhead			
- Salaries and Benefits	219,474	222,978	231,951
- Travel, Courses, Meetings	2,766	4,000	4,500
- Professional Services	1,440	1,370	1,483
- Office/Administrative	13,396	14,245	15,105
	237,076	242,593	253,039
Branch Expenditures			
- Books and videos	27,780	40,281	40,282
- Programs	1,972	2,000	3,000
- Building expenditures	9,872	8,380	8,880
- Utilities	13,802	13,236	14,300
- Telephone	1,975	2,300	2,300
- Equipment Repairs & Maint	1,804	2,250	2,250
- Equipment	462	0	0
	57,667	68,447	71,012
Programs Funded By Grants			
-Grants	(11,770)	(3,500)	(6,600)
- Deferred Revenue	(4,884)	0	0
- Wages and Benefits	10,374	2,000	5,800
- Program Expenditures	7,002	1,500	2,000
	722	0	1,200
Transfer to Capital	2,858	5,500	0
Transfer to Reserve Books	2,669	0	0
Transfer to/from Reserve	26,094	14,000	19,500
Municipal Grant	273,732	273,732	284,892
	0	0	0

The Township of Tay

CAPITAL BUDGET

	Actual 2009	Budget 2009	Budget 2010
Library			
Administration:			
2-6-6761-100-0320 PROVINCE OF ONTARIO	0	0	(88,000)
2-6-6761-100-0399 SUNDRY REVENUE	(75)	0	0
2-6-6761-100-0900 TRANS OPERATING BUDGET	(2,858)	(5,500)	0
2-6-6761-100-0921 TRANSFER FROM RESERVES	0	(8,000)	(10,000)
2-6-6761-100-5211 COMPUTER HARDWARE ACQUISITION	0	8,000	10,000
Total Administration	(2,933)	(5,500)	(88,000)
	(2,933)	(5,500)	(88,000)
Victoria Harbour Branch			
Waubashene Branch			
Administration:			
2-6-6763-100-5230 BUILDING IMPROVEMENTS	2,933	2,500	88,000
Total Administration	2,933	2,500	88,000
	2,933	2,500	88,000
Port McNicoll Branch			
Administration:			
2-6-6764-100-5230 BUILDING IMPROVEMENTS	0	3,000	0
Total Administration	0	3,000	0
	0	3,000	0

LIBRARY

Waubashene Branch Roof Replacement:

Staff received notice from the Trillium Foundation in late 2009 that the application to the Foundation for funding was unsuccessful.

Staff will be reporting to the Library Board at their April 2010 meeting regarding options for the replacement of the roof. Staff will report to Council at an upcoming meeting regarding the results of the Library Board meeting. It is anticipated that any change made regarding the replacement of the roof will not impact the budget.

Provincial \$15 Million Grant:

In Fall of 2008, the Southern Ontario Library Service (SOLS) announced that a \$15 Million Investment had been received from the Ministry of Culture for public libraries. Each municipality was, as a result of a criteria system, given a grant/number of credits to be used as part of the library grant/credit component. Tay Township Public Library was awarded a grant/credit in the amount of \$17,597. These funds are to be used primarily for accessibility regulation compliance and renovations; therefore, an “accessibility” budget line has been created to track the transactions related to this grant.