

**THE CORPORATION OF THE TOWNSHIP OF TAY
COMMITTEE OF ALL COUNCIL MEETING
WEDNESDAY, MARCH 17, 2010
1:00 P.M.**

PRESENT: Mayor Scott Warnock
Deputy Mayor Michael Ladouceur
Councillor Nelson Baumgardner
Councillor James Pearsall
Councillor Bill Rawson
Councillor Rick Black
Councillor Axel Frandsen

STAFF PRESENT: Simone Latham, C.A.O./Deputy Clerk
Alison Thomas, Clerk
Nick Colucci, Director of Public Works (Section A, B, C)
Brian Thomas, Fire Chief (Section A)
Raymond Knuff, Environmental Superintendent (Section B)
Joanne Sanders, Director of Finance (Section A, B, C)
Bryan Anderson, Recreation Coordinator (Section C)

1. CALL TO ORDER:

Mayor Warnock called the meeting to order at 1:00 p.m.

(The order of items dealt with during the meeting may differ from the order presented in these Minutes.)

2. DECLARATIONS OF INTEREST:

None were declared.

3. DELEGATIONS:

2:00 p.m. – Mr. Irwin Zimmerman – Re: Town of Midland – Class EA

Mr. Zimmerman appeared before Committee requesting support for his letter to the Minister of the Environment regarding the Town of Midland Class Environmental Assessment for the proposed new Public Works Yard. Mr. Zimmerman provided Committee with an overview of the history of the use of the Town of Midland Site 2 Snow Dump and effect of the location of new Class EA on the Township's water system.

Mr. Zimmerman commented that he has tried to set a meeting with Midland to review the Class EA; however, his request has not be responded to. He noted that in his opinion the current snow removal system in the Town of Midland is hazardous and expressed his concern that the Town is poisoning their water well system through the snow removal/melting process. Mr. Zimmerman expressed his objection that in his opinion the current snow dump is having a very negative impact on Wye Marsh and the Township's water intake. He noted that he believes that with the location of the current snow dump and snow removal methods that the Town of Midland is poisoning the Township's water system and does not care.

Mr. Zimmerman reviewed parts of his letter to the Ministry of the Environment, which was circulated to Council, and highlighted that through his conversation with the Ministry that it appears that there are a lack of enforceable regulations governing municipal snow dumps. In addition, he reviewed effect of road salt on the environment and the effect of salt and silt on Wye Marsh. Mr. Zimmerman reviewed the four options presented within the Midland Class EA and his proposal back to Midland regarding snow removal.

Following discussion, Council advised that they will review the matter and will respond in due course.

2:30 p.m. – OEB Enterprises – Re: Georgian Valley Project Update

Mr. Greg Black, from OEB Enterprises, appeared before Committee regarding an update on the Georgian Valley Project. Mr. Black highlighted the progress made so far in the pre-development stage noting that the project committee has established a work process at this point that identifies roles and contributions from all parties. He reported that during this stage the committee has worked to establish a working relationship between the partners and raise awareness of the Project.

Mr. Black reviewed the progress made on relations with other levels of government so that key support is obtained prior to funding applications being submitted. He outlined the various funding opportunities that have been applied for, with the intent of using the funds, if awarded, to cover the costs of the numerous studies required as part of the Georgian Valley Project. In addition, he highlighted that work is underway on a Stakeholder Development Plan which will identify key groups that have a vested interest in the project. Mr. Black reported on the two recently held Community Information Sessions which were very successful and he noted that on-going communications with residents, stakeholders and others will be essential as the Project moves forward.

Mr. Black outlined the next short term activities and pre-development stage activities to be done over the next few months such as the development of an on-going communications plan, additional funding applications, development budget summary document, studies, etc. In conclusion, he reported that the pre-development stage is aimed at moving the overall Georgian Valley Project initiative forward and into the Planning Stage of the project by the fall of 2010.

4. COMMITTEE BUSINESS:

A: PROTECTION TO PERSONS & PROPERTY COMMITTEE – CHAIRED BY COUNCILLOR JIM PEARSALL:

- A.1 The Protection to Persons & Property Committee was called to order by the Chair at 1:01 p.m.

- A.2.1 We received for information the Southern Georgian Bay O.P.P. monthly Corporate & Emergency Services Report for the months of January and February 2010.
- A.2.2 We received for information the monthly Fire Chief's report, under date of March 2, 2010, for the month of February 2010.
- A.2.3 We received a report from the Clerk, under date of October 21, 2009, regarding Canine Control – Dog Licence Fees & 2-Dog Limit (Re-tabled per Council's request).

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

THAT THE CURRENT DOG TAG LICENCE FEES BE MAINTAINED AT THE CURRENT RATE; AND THAT COUNCIL RE-AFFIRMS THE 2 DOG LIMIT FOR THE TOWNSHIP OF TAY.

CARRIED.

- A.2.4 We received a report from the Fire Chief, under date of March 17, 2010, regarding Fire Department Personnel Policy Manual Change.

After discussion and consideration the following motion was moved by Councillor Rawson and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

THAT THE REVISED FIRE DEPARTMENT PERSONNEL POLICIES TITLED "APPOINTMENT/PROBATION" AND "COMMAND" BE ADOPTED AS AMENDED; AND THAT THE NEW FIRE DEPARTMENT PERSONNEL POLICY TITLED "HIRING & EMPLOYMENT OF FAMILY MEMBERS" BE ADOPTED.

CARRIED.

- A.2.5 We received a report from the Fire Chief, under date of March 3 2010, regarding Burning By-law.

After discussion and consideration the following motion was moved by Councillor Frandsen and seconded by Councillor Rawson recommending the following to Council for consideration:

THAT THE NEW FIRE BURNING BY-LAW BE BROUGHT FORWARD TO THE NEXT REGULAR COUNCIL FOR ADOPTION; AND FURTHER THAT THE FIRE CHIEF BE DIRECTED TO DESIGN A NEW FIRE PERMIT TO REFLECT THE NEW FIRE BURNING BY-LAW.

CARRIED.

- A.3 No Other Business Items were presented.

- A.4.1 We received for information the Deputy Fire Chief/Fire Prevention Officer's monthly activity report for February 2010.
- A.4.2 We received for information the Care Animal & Pest Control monthly activity report for February 2010.
- A.4.3 We received for information correspondence from the County of Simcoe Re: Advanced Care Paramedics Program.

B: PUBLIC WORKS COMMITTEE - CHAIRED BY COUNCILLOR BILL RAWSON:

- B.1 The Public Works Committee was called to order by the Chair at 1:42 p.m.
- B.2.1 We received for information a report from the Environmental Superintendent, under date of March 17, 2010 regarding Monthly Activity Report for March, 2010.
- B.2.2 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-02 Slurry Seal.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Frandsen recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY DUNCOR ENTERPRISES INC. IN THE AMOUNT OF \$33,737.23 INCLUDING GST FOR CONTRACT 2010-02 – SLURRY SEAL BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND DUNCOR ENTERPRISES INC.; AND

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND DUNCOR ENTERPRISES INC.

CARRIED.

- B.2.3 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-03 Double Surface Treatment.

After discussion and consideration the following motion was moved by Councillor Pearsall and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY MILLER PAVING LTD. IN THE AMOUNT OF \$122,193.75 INCLUDING GST FOR CONTRACT 2010-03 - DOUBLE SURFACE TREATMENT BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND MILLER PAVING LTD.; AND
CONT'D...

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND MILLER PAVING LTD.

CARRIED.

B.2.4 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-04 Hot Mix Asphalt.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Councillor Pearsall recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY K. J. BEAMISH CONSTRUCTION LTD. IN THE AMOUNT OF \$58,983.75 INCLUDING GST FOR CONTRACT 2010-04 – HOT MIX ASPHALT BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND K. J. BEAMISH CONSTRUCTION LTD.; AND

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND K. J. BEAMISH CONSTRUCTION LTD.

CARRIED.

B.2.5 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-05 Stockpiling Screened Winter Sand.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY G. H. STEWART CONSTRUCTION LTD. IN THE AMOUNT OF \$24,150.00 INCLUDING GST FOR CONTRACT 2010-05 – STOCKPILING SCREENED WINTER SAND BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND G. H. STEWART CONSTRUCTION LTD.; AND

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND G.H. STEWART CONSTRUCTION LTD.

CARRIED.

B.2.6 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-06 Winter Sand Street Sweeping. After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Frandsen recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY D.J. HEWITSON IN THE AMOUNT OF \$23,136.75 INCLUDING GST FOR CONTRACT 2010-06 – WINTER SAND STREET SWEEPING BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND D.J. HEWITSON; AND THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND D.J. HEWITSON.

CARRIED.

B.2.7 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-07 Liquid Dust Suppressant. After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY MILLER PAVING LTD. IN THE AMOUNT OF \$50,332.07 INCLUDING GST FOR CONTRACT 2010-07 – LIQUID DUST SUPPRESSANT BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND MILLER PAVING LTD.; AND

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND MILLER PAVING LTD.

CARRIED.

B.2.8 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-09 Outdoor Rink Roof.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Black recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY COVER ALL LIMITED IN THE AMOUNT OF \$364,266.00 INCLUDING GST FOR CONTRACT 2010-09 – OUTDOOR RINK ROOF BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND COVER ALL LIMITED; AND

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND COVER ALL LIMITED.

CARRIED.

- B.2.9 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-10 Outdoor Rink Construction. After discussion and consideration the following motion was moved by Councillor Black and seconded by Councillor Frandsen recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY CUSTOM ICE INC. IN THE AMOUNT OF \$705,022.56 INCLUDING GST FOR CONTRACT 2010-10 – OUTDOOR RINK CONSTRUCTION BE ACCEPTED; AND

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND CUSTOM ICE INC.; AND

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND CUSTOM ICE INC.

CARRIED.

- B.2.10 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Tender 2010-11 Port McNicoll Waste Water Treatment Plant, Installation of Phase 1B Membrane Upgrades. After discussion and consideration the following motion was moved by Councillor Pearsall and seconded by Councillor Baumgardner recommending the following to Council for consideration:

THAT THE TENDER SUBMITTED BY NADECO LIMITED IN THE AMOUNT OF \$18,086.25 INCLUDING GST FOR CONTRACT 2010-11 – PORT MCNICOLL WASTE WATER TREATMENT PLANT INSTALLATION OF PHASE 1B MEMBRANE UPGRADES; AND CONT'D...

THAT STAFF BE DIRECTED TO PREPARE THE BY-LAW AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF TAY AND NADECO LIMITED; AND

CONT'D...

THAT ALL BID DEPOSITS SUBMITTED BY FIRMS OTHER THAN THE SUCCESSFUL BIDDER BE RETURNED ONCE THE CONTRACT IS EXECUTED BY THE CLERK AND NADECO LIMITED.

CARRIED.

- B.2.11 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Trails Connecting Communities Program - 2010.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Councillor Pearsall recommending the following to Council for consideration:

THAT WHEREAS THE TRAILS CONNECTING COMMUNITIES PROGRAM APPLICATION PROCESS REQUIRES THAT THE COUNCIL OF THE MUNICIPALITY ENDORSES THE APPLICATION FOR FUNDING;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL FOR THE TOWNSHIP OF TAY ENDORSES THE APPLICATION TO THE TRAILS CONNECTING COMMUNITIES PROGRAM FOR THE ALBERT STREET PARK LINKAGE AND ALBIN ROAD REALIGNMENT.

CARRIED.

- B.2.12 We received for a report from the Director of Public Works & Environmental Superintendent, under date of March 17, 2010 regarding 2010 Water Efficiency/Inflow Reduction Program.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Frandsen recommending the following to Council for consideration:

THAT STAFF BE DIRECTED TO IMPLEMENT THE 2010 WATER EFFICIENCY AND INFLOW REDUCTION PROGRAM; AND

FURTHER, THAT STAFF PROCEED WITH A MARKETING PROGRAM TO MAKE THE LOCAL RESIDENTS AWARE OF THE PROGRAMS.

CARRIED.

- B.2.13 We received for a report from the Director of Public Works, under date of March 17, 2010 regarding Carver's Off Leash Dog Park OSPCA.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Pearsall recommending the following to Council for consideration:

THAT THE AGREEMENT WITH OSPCA FOR CARVER'S OFF LEASH DOG PARK AS ATTACHED BE APPROVED; AND THAT THE BY-LAW BE BROUGHT FORWARD TO THE NEXT REGULAR COUNCIL MEETING.

CARRIED.

B.3 No Other Business Items were presented.

B.4 No Items for Information were presented.

C: GENERAL GOVERNMENT/FINANCE – CHAIRED BY CHAIR COUNCILLOR FRANSEN:

C.1 The General Government & Finance Committee was called to order by the Chair at 3:45 p.m.

C.2.1 We received for information a report from the Recreation Coordinator, under date of March 17, 2010, regarding the Monthly Recreation Update for the month of February, 2010.

C.2.2 We reviewed a report from the Chief Administrative Officer, under date of March 10, 2010 regarding the Personnel Policy Update.

After discussion and consideration the following motion was moved by Councillor Rawson and seconded by Councillor Baumgardner recommending the following to Council for consideration:

THAT THE FOLLOWING REVISED PERSONNEL POLICIES BE ADOPTED:

- HIERARCHY**
- FULL TIME**
- CONFERENCE – STAFF**
- DISABILITY – BENEFIT PACKAGE**
- DISCIPLINE**
- EMPLOYEE ORIENTATION**
- EVALUATION**
- FILES**
- LEAVE**
- PENSION**

CARRIED.

C.2.3 We reviewed a report from the Chief Administrative Officer, under date of February 22, 2010 regarding Stucco Repair to Municipal Building.

After discussion and consideration the following motion was moved by Councillor Pearsall and seconded by Councillor Rawson recommending the following to Council for consideration:

THAT NORTHERN STUCCO & STONE BE CONTRACTED TO REFINISH AND REPAIR THE STUCCO AND CAULKING AT THE MUNICIPAL OFFICE FOR A QUOTED PRICE OF \$13,340.00 EXCLUDING TAXES.

CARRIED.

- C.2.4 We reviewed a verbal report from the Chief Administrative Officer regarding Capital Infrastructure Priority List for Grant Applications.
The Chief Administrative Officer provided an overview of the proposed priority list for grant applications as prepared by staff.
Council was requested to provide feedback to the Chief Administrative Officer within the next week with any additions/suggestions.
- C.2.5 We reviewed a report from the Clerk, under date of March 17, 2010 regarding a Community Centre Rental – Reptile Show, Tay Township Public Library – Request for Grant.
After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Pearsall recommending the following to Council for consideration:
**THAT AS THE SUMMER READING PROGRAM IS A LIBRARY BOARD SANCTIONED PROGRAM; AND
THAT AS THE REPTILE SHOW, AS PART OF THE PROMOTION OF THE SUMMER READING PROGRAM, PROVIDES A DIRECT BENEFIT TO TOWNSHIP OF TAY RESIDENTS;
THEREFORE BE IT RESOLVED THAT PURSUANT TO THE TOWNSHIP’S ‘GRANTS AND DONATIONS’ POLICY THAT COUNCIL PROVIDE A GRANT IN THE AMOUNT OF \$150.00 (+ GST) TO COVER THE RENTAL COSTS FOR THE OAKWOOD COMMUNITY CENTRE FOR THE REPTILE SHOW.
CARRIED.**
- C.3.1 We reviewed correspondence from the Town of Penetanguishene regarding the Great Lakes and St. Lawrence Cities Initiative – Keep Out Asian Carp.
Staff was directed to send a letter of support to the Great Lakes and St. Lawrence Cities Initiative regarding this matter.
- C.3.2 We reviewed correspondence from Midland Domestic Assault Review Team regarding a Request for Financial Assistance to Host a Workplace Violence Seminar.
Council agreed to support staff attendance at this Seminar with funds totalling \$500.00 from the Training budget.
- C.4.1 We received for information a resolution from the Town of Gravenhurst, Re: Amendment to the Ombudsman Act.
- C.4.2 We received for information correspondence from the Ministry of Citizenship and Immigration, Re: Lincoln M. Alexander Award 2010.
- C.4.3 We received for information correspondence from Township of Springwater, Re: Mayor’s Annual Log-Sawing Contest.
- C.4.4 We received for information correspondence from MPAC, Re: 2010 Municipal Enumeration Form.

- C.4.5 We received for information correspondence from Ministry of Health & Long-Term Care, Re: Doctor Recruitment & Retention Program Consultations.
- C.4.6 We received for information a report from the Director of Finance, Re: Summary of Remuneration and Expenses.

D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY DEPUTY MAYOR MICHAEL LADOUCEUR:

- D.1 The Planning & Development Committee was called to order by the Chair at 5:10 p.m.
- D.2.1 We received for information the monthly Municipal By-law Enforcement Services report, under date of March 1, 2010, for the month of February 2010.
- D.2.2 We received for information the monthly Building Services report, under date of March 2, 2010, for the month of February 2010.
- D.3 No Other Business Items were presented.
- D.4 No Items for Information were presented.

5. IN CAMERA SESSION:

No In Camera Session was held.

6. ADJOURNMENT:

Moved by Councillor Pearsall and seconded by Councillor Rawson.

**THAT THIS COMMITTEE OF ALL COUNCIL MEETING
ADJOURN AT 5:12 P.M. AND RECONVENE APRIL 21, 2010.**

CARRIED.

Minutes Recorder: Alison Thomas, Clerk