

**THE CORPORATION OF THE TOWNSHIP OF TAY
COMMITTEE OF ALL COUNCIL MEETING
WEDNESDAY, JANUARY 20, 2010
1:00 P.M.**

PRESENT: Mayor Scott Warnock
Deputy Mayor Michael Ladouceur
Councillor Nelson Baumgardner
Councillor Axel Frandsen
Councillor James Pearsall
Councillor Bill Rawson

STAFF PRESENT: Simone Latham, C.A.O./Deputy Clerk
Nick Colucci, Director of Public Works
Shawn Aymer, Deputy Fire Chief/FPO (Section A, B & C)
Joanne Sanders, Director of Finance (Section C)
Raymond Knuff, Environmental Superintendent (Section B)
Gerard LaChapelle, Works Superintendent (Section B)
Mara Burton, Dir. of Planning & Development (Section D)
Bryan Anderson, Recreation Coordinator (Section C)
Cyndi Bonneville, Administrative Support

REGRETS: Councillor Rick Black

1. CALL TO ORDER:

Mayor Warnock called the meeting to order at 1:00 p.m.
(The order of items dealt with during the meeting may differ from the order presented in these Minutes.)

2. DECLARATIONS OF INTEREST:

Councillor Baumgardner declared a pecuniary interest on Item B.2.4 as his business provides product to the party.

Councillor Frandsen declared a pecuniary interest on Item C.3.1 as he is a member of the Waubashene Lions which is organizing the farmers market.

3. DELEGATIONS:

1:15 p.m. – Ms. Tanya Copeland - Re: Canine Control Issue (3 Dog Request)

Ms. Copeland appeared before Committee regarding a request to have 3 dogs at her father's residence. Ms. Copeland noted that she is temporally residing with her father until such time her own residence is available and requested that she be given permission to keep the said dogs until she relocates.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Frandsen recommending the following to Council for consideration:

THAT MS. TANYA COPELAND REQUEST FOR PERMISSION FOR THREE DOGS BE APPROVED; AND

THAT DUE TO EXTENUATING CIRCUMSTANCES 15 EARLDOM BOULEVARD BE PERMITTED TO RETAIN THREE DOGS UNTIL DECEMBER 31, 2010;

AND FURTHER, IF THREE DOGS REMAIN AFTER DECEMBER 31, 2010, STAFF BE DIRECTED TO FOLLOW THE COUNCIL EXEMPTION TO 2 DOG LIMIT ADMINISTRATION POLICY TO DETERMINE IF A FURTHER EXTENSION IS GRANTED;

AND FURTHER, WHEN CIRCUMSTANCES RESULT IN THE NUMBER OF DOGS BEING REDUCED PERMISSION FOR THE ADDITIONAL DOGS WILL AUTOMATICALLY EXPIRE.

CARRIED.

Following further discussion Council directed staff to bring forth the Staff Report, under date of October 21, 2009, regarding the Two Dog Limit for reconsideration at the next meeting.

4. COMMITTEE BUSINESS:

A: PROTECTION TO PERSONS & PROPERTY COMMITTEE – CHAIRED BY COUNCILLOR JIM PEARSALL:

- A.1 The Protection to Persons & Property Committee was called to order by the Chair at 1:05 p.m.
- A.2.1 We received for information the Southern Georgian Bay O.P.P. monthly Corporate & Emergency Services Report for the month of December 2009.
- A.2.2 We received for information the monthly Fire Chief's report, under date of January 5, 2010, for the month of December 2009.
- A.2.3 We received a report from the Fire Chief, under date of January 6, 2010, regarding the appointment of an Emergency Plan First Alternate for the CAO.

After discussion and consideration the following motion was moved by Councillor Frandsen and seconded by Councillor Rawson recommending the following to Council for consideration:

THAT COUNCIL APPROVE THE RECOMMENDATION OF THE EMERGENCY MANAGEMENT COMMITTEE AND NAME JOANNE SANDERS AS THE ALTERNATE CAO FOR THE TOWNSHIP OF TAY.

CARRIED.

- A.2.4 We received for information a report from the Fire Chief, under date of January 11, 2010, regarding 2010 Emergency Management Priorities.
- A.3 No Other Business Items were presented.
- A.4.1 We received for information the Deputy Fire Chief/Fire Prevention Officer's monthly activity report for December 2009.
- A.4.2 We received for information the Care Animal & Pest Control monthly activity report for December 2009.
- A.4.3 We received for information correspondence from the Ontario SPCA regarding a Request for Tag Days for 2010.
Council had no objection to the proposed "tag" days and wished the OSPCA best wishes in their fundraising endeavours.

B: PUBLIC WORKS COMMITTEE - CHAIRED BY COUNCILLOR BILL RAWSON:

- B.1 The Public Works Committee was called to order by the Chair at 1:29 p.m.
- B.2.1 We received for information a report from the Environmental Superintendent, under date of January 20, 2010 regarding Monthly Activity Report for December 2009.
- B.2.2 We received for information a Memorandum from the Environmental Superintendent, under date of January 12, 2010 regarding 2009 Water System's Annual Report.
- B.2.3 We received for information a report from the Works Superintendent, under date of January 20, 2010, regarding Monthly Activity Report for December, 2009.

Councillor Baumgardner declared a pecuniary interest on Item B.2.4 as his business provides product to the party.

- B.2.4 We received a report from the Director of Public Works, under date of January 20, 2010 regarding Information Kiosks and Map Printing.
The Director presented a power point presentation and responded to questions of Council.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Mayor Warnock recommending the following to Council for consideration:

THAT THE QUOTE IN THE AMOUNT OF \$28,578.00 SUBMITTED BY GLS WELDING AND FABRICATION BE ACCEPTED AND THAT GLS WELDING AND FABRICATION BE CONTRACTED IMMEDIATELY TO COMMENCE THE FABRICATION OF THE KIOSK STRUCTURES FOR INSTALLATION PRIOR TO MARCH 31, 2010;

Cont'd...

AND, THAT THE QUOTE IN THE AMOUNT OF \$5,108.00 SUBMITTED BY BARRIE PRESS BE ACCEPTED AND THAT BARRIE PRESS BE CONTRACTED IMMEDIATELY TO COMMENCE THE PRODUCTION OF THE MAP AND GUIDE AND THAT THE PRINTED MATERIAL BE DELIVERED PRIOR TO MARCH 31, 2010.

CARRIED.

Councillor Baumgardner resumed his seat.

B.3 No Other Business Items were presented.

B.4.1 We received for information correspondence from the Ontario Good Roads Association regarding the 2010-2011 Nomination Committee.

C: GENERAL GOVERNMENT/FINANCE – CHAIRED BY COUNCILLOR FRANSEN:

C.1 The General Government & Finance Committee was called to order by the Chair at 1:59 p.m.

C.2.1 We reviewed a report from the Recreation Coordinator, regarding the monthly Recreation Update, under date of January 2010, for the month of December, 2009.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Baumgardner recommending the following to Council for consideration:

THAT CYNDI THERRIEN'S BARTENDER APPLICATION BE ACCEPTED AND THAT HER NAME BE ADDED TO THE TOWNSHIP'S BARTENDER LIST.

CARRIED.

C.2.2 We reviewed a report from the Recreation Coordinator, under date of January 20, 2010 regarding the Spring 2010 Recreation Programming & Special Event Proposal.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Mayor Warnock recommending the following to Council for consideration:

THAT THE PROPOSED RECREATION PROGRAMMING AND SPECIAL EVENTS FOR SPRING 2010 ARE APPROVED AS OUTLINED IN THIS REPORT.

CARRIED.

C.2.3 We reviewed a report from the Chief Administrative Officer, under date of January 6, 2010 regarding Corporate Health & Safety Policy.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Pearsall recommending the following to Council for consideration:

THAT THE CORPORATE HEALTH AND SAFETY POLICY ATTACHED HERETO, BEING REVIEWED BY COUNCIL, IS HEREBY CONFIRMED BY COUNCIL AND THE MAYOR AND C.A.O. ARE HEREBY AUTHORIZED TO SIGN THE SAID POLICY ON BEHALF OF THE TOWNSHIP.

CARRIED.

- C.2.4 We reviewed a report from the Chief Administrative Officer, under date of January 12, 2010 regarding After Hours Emergency Service – Works Dept. After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Pearsall recommending the following to Council for consideration:

THAT COUNCIL AUTHORIZES THE PUBLIC WORKS DIRECTOR TO IMPLEMENT A PUBLIC WORKS ON CALL SYSTEM, EFFECTIVE MARCH 1, 2010.

CARRIED.

- C.2.5 We reviewed a report from the Chief Administrative Officer, under date of January 13, 2010 regarding Mileage Rate for Reimbursement.

After discussion and consideration the following motion was moved by Deputy Mayor Ladouceur and seconded by Councillor Rawson recommending the following to Council for consideration:

THAT THAT MILEAGE REIMBURSEMENT RATE FOR THE USE OF PERSONAL VEHICLES BE MAINTAINED AT .495 CENTS PER KM FOR 2010.

CARRIED.

Councillor Frandsen declared a pecuniary interest on Item C.3.1 as he is a member of the Waubaushene Lions which is organizing the farmers market.

- C.3.1 We received for information a verbal report from the CAO regarding Farmers Markets.

The CAO advised that the Waubaushene Lions Club would like to hold a Farmers Market during the Victoria Day Weekend and noted that if it is well received by the community it is their intention to hold the Farmers Market on a weekly basis. The CAO commented that the Lions Club has put an extensive amount of work into getting this project up and running.

Council expressed their support of this project.

Councillor Frandsen resumed the Chair.

- C.3.2 We received a verbal report from the CAO regarding the Georgian Valley Project.

The CAO provided a brief summary of the Georgian Valley Project and outlined the additional services required to move the project forward.

After discussion and consideration a motion was moved by Mayor Warnock and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration;

THAT WHEREAS THE CORPORATION OF THE TOWNSHIP OF TAY AUTHORIZED A BUDGET OF \$42,500.00 FOR OEB ENTERPRISES TO PROCEED WITH STRATEGIC PLANNING AND GOVERNMENT COORDINATION;

AND THAT WHEREAS THE CORPORATION OF THE TOWNSHIP OF TAY ENTERED INTO A MEMORANDUM OF UNDERSTANDING WITH THE TOWNSHIP OF ORO-MEDONTE AND SKYLINE DEVELOPMENT INC.;

AND WHEREAS THE GEORGIAN VALLEY PROJECT COMMITTEE HAS RECOMMENDED THAT THE ROLE OF OEB ENTERPRISES THAT IS DEFINED IN THE MEMORANDUM OF UNDERSTANDING SHOULD BE EXPANDED;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF TAY AUTHORIZES OEB ENTERPRISE TO PROCEED WITH THE FOLLOWING PROJECTS;

- **COORDINATION/MANAGEMENT**
- **COMMUNITY AND PARTNERSHIP DEVELOPMENT AND RELATIONS**

AND FURTHER THAT COUNCIL CONFIRMS THAT THE ESTABLISHED BUDGET REMAIN AT THE SAME LEVEL.

CARRIED.

C.3.3 We received a verbal report from Councillor Frandsen with respect to staff attendance during Council meetings. Councillor Frandsen recommended that the IT Technician not be required to attend the Regular Council meetings as Council has adjusted to the electronic agenda format.

Council concurred and advised staff accordingly.

C.4.1 We received for information correspondence from AMO regarding 2010-2014 Federal Gas Tax Fund Extension Update.

D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY DEPUTY MAYOR MICHAEL LADOUCEUR:

D.1 The Planning & Development Committee was called to order by the Chair at 2:54 p.m.

D.2.1 We received for information the monthly Municipal By-law Enforcement Services report, under date of December 24, for the month of December 2009.

D.2.2 We received for information a report from the Municipal By-law Enforcement Services Officer, under date of January 4, 2010, regarding Annual By-law Enforcement Services for 2009.

- D.2.3 We received for information the monthly Building Services report, under date of January 4, 2010, for the month of December 2009.
- D.2.4 We received for information a report from the Chief Building Official regarding Annual Building Services for 2009.
- D.3 No Other Business Items were presented.
- D.4 No Items for Information were presented.

5. IN CAMERA SESSION:

Following the regular Committee of All Council business we adjourned to an “In Camera” Session and the following motion was passed.

MOVED BY: COUNCILLOR AXEL FRANDBSEN

SECONDED BY: DEPUTY MAYOR MICHAEL LADOUCEUR

THAT COUNCIL ADJOURN TO AN IN CAMERA SESSION;

AND FURTHER THAT THIS PORTION OF THE MEETING BE CLOSED TO THE PUBLIC PURSUANT TO THE FOLLOWING SECTION(S) – AS MARKED, OF SECTION 239, SUBSECTION (2) OF THE MUNICIPAL ACT, 2001:

THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD (2009 INTERIM AUDIT)

PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (CANINE CONTROL SERVICES).

CARRIED.

- 5.1 We received a verbal report from the Chief Administrative Officer with respect to the security of the property of the municipality as it relates to the 2009 Interim Audit Letter.

After discussion, Council received the letter for information only.

- 5.2 We received a verbal report from the Chief Administrative Officer with respect to personnel matters about an identifiable individual, including municipal or local board employees.

After discussion, Council reviewed the matter and provided direction to bring the motion forward after the conclusion of the “In Camera” Session.

MOVED BY: DEPUTY MAYOR MICHAEL LADOUCEUR

SECONDED BY: COUNCILLOR AXEL FRANDBSEN

THAT COUNCIL ADJOURN FROM THE IN CAMERA SESSION AT 3:32 P.M. AND RETURN TO THE REGULAR MEETING.

CARRIED.

After discussion and consideration the following motion was moved by Councillor Pearsall and seconded by Councillor Frandsen recommending the following to Council for consideration:

1. **THAT THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY RECEIVES THE CANINE CONTROL SERVICES REPORT OF THE CAO DATED JANUARY 13, 2010 AND CONCURS WITH THE RECOMMENDATIONS CONTAINED THEREIN.**
2. **THAT THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY DIRECT STAFF TO PROVIDE NOTIFICATION OF CONTRACT TERMINATION TO CARE ANIMAL CONTROL EFFECTIVE MAY 1, 2010.**
3. **THAT THE POSITION OF CANINE CONTROL/MUNICIPAL LAW ENFORCEMENT OFFICER BE ADDED AS A FULL-TIME POSITION TO THE STAFF COMPLEMENT EFFECTIVE MARCH 29, 2010, AND THAT THE CAO BE AUTHORIZED TO COMMENCE RECRUITMENT ACTIVITIES.**
4. **THAT STAFF ARE HEREBY AUTHORIZED TO PURCHASE A TRUCK CAP AND OTHER EQUIPMENT NECESSARY, TO AN UPSET LIMIT OF \$2,500.00, TO EQUIP THE MUNICIPAL BY-LAW ENFORCEMENT OFFICERS TO COMMENCE CANINE CONTROL ACTIVITIES.**
5. **THAT STAFF ARE HEREBY AUTHORIZED TO COMMENCE NEGOTIATIONS WITH THE OSPCA TO ENTER INTO A CONTRACT FOR POUNDKEEPING SERVICES EFFECTIVE MAY 1, 2010.**
6. **THAT THE RESPONSIBILITY FOR BY-LAW ENFORCEMENT ACTIVITIES BE TRANSFERRED TO THE CLERK'S DEPARTMENT, EFFECTIVE APRIL 1, 2010.**

CARRIED.

6. ADJOURNMENT:

Moved by Councillor Frandsen and seconded by Councillor Rawson.

THAT THIS COMMITTEE OF ALL COUNCIL MEETING ADJOURN AT 3:35 P.M. AND RECONVENE FEBRUARY 17, 2010.

CARRIED.

Minutes Recorder: Cyndi Bonneville, Administrative Support