

**THE CORPORATION OF THE TOWNSHIP OF TAY  
COMMITTEE OF ALL COUNCIL MEETING  
WEDNESDAY, JUNE 17<sup>TH</sup>, 2009  
1:00 P.M.**

**PRESENT:** Mayor Scott Warnock  
Deputy Mayor Michael Ladouceur  
Councillor Nelson Baumgardner  
Councillor James Pearsall  
Councillor Rick Black  
Councillor Axel Frandsen  
Councillor Bill Rawson

**STAFF PRESENT:** Simone Latham, C.A.O./Deputy Clerk  
Nick Colucci, Director of Public Works  
Brian Thomas, Fire Chief  
Gerard LaChapelle, Works Superintendent (Section B)  
Raymond Knuff, Environmental Superintendent (Section B)  
Joanne Sanders, Director of Finance (Section C)  
Kim LaRose, Deputy Treasurer (Section C)  
Mara Burton, Dir. of Planning & Development (Section C & D)  
Cyndi Bonneville, Administrative Support Person

**1. CALL TO ORDER:**

Mayor Warnock called the meeting to order at 1:00 p.m.  
*(The order of items dealt with during the meeting may differ from the order presented in these Minutes.)*

**2. DECLARATIONS OF INTEREST:**

None were presented.

**3. DELEGATIONS:**

**1:00 p.m. – Mr. Simpson – Re: Appeal of Fees Charged for Fire Call-Outs**

Mr. Simpson was not in attendance.

**2:00 p.m. – Mrs. Shirley Aust – Re: Clarification on Dumping along Old Coach Rd.**

Mrs Shirley Aust, appeared before Committee respecting the dumping of screening along Old Coach Road. Mrs. Aust provided an overview of the events thus far and noted her concerns with the Township's level of service with respect to the condition of the road.

Mrs. Aust advised that neighbouring residents have removed a variety of garbage from the screening which presents a hazard for those travelling Old Coach Road. Cont'd...

In conclusion, Mrs. Aust requested Public Works consideration that the road is graded following placement of screening and further that a better product be placed on the road.

Following discussion, the Committee directed the Director of Public Works to consult with the Works Superintendent regarding the matter and advise Councillor Rawson who will then contact Mrs. Aust.

**4. COMMITTEE BUSINESS:**

**A: PROTECTION TO PERSONS & PROPERTY COMMITTEE – CHAIRED BY CHAIR COUNCILLOR JIM PEARSALL:**

A.1 The Protection to Persons & Property Committee was called to order by the Chair at 1:03 p.m.

A.2.1 We received for information the Southern Georgian Bay O.P.P. monthly statistics report for the month of May 2009.

A.2.2 We received for information the monthly Fire Chief's report under date of June 17, 2009 for the month of May, 2009.

A.2.3 We received a report from the Clerk & the Fire Chief under date of June 17, 2009 regarding Emergency Management – Draft New Emergency Response Plan & Service Agreements.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Baumgardner recommending the following to Council for consideration:

**THAT COUNCIL RECEIVE THE DRAFT EMERGENCY RESPONSE PLAN AND PROVIDE FEEDBACK TO THE CLERK BY JULY 31, 2009; AND**

**THAT STAFF BE DIRECTED TO PURSUE SERVICE AGREEMENTS WITH THE NECESSARY SERVICE AGENCIES FOR REGISTRATION & INQUIRY SERVICES, FAMILY REUNIFICATION SERVICES, AND THE OPERATION OF RECEPTION AND EVACUATION CENTRES WITHIN THE TOWNSHIP OF TAY.**

**CARRIED.**

A.2.4 We received a report from the Fire Chief under date of June 17, 2009 regarding Fire Extinguisher Simulator.

After discussion and consideration the following motion was moved by Councillor Rawson and seconded by Mayor Warnock recommending the following to Council for consideration:

**WHEREAS THE OCCUPATIONAL HEALTH AND SAFETY ACT REQUIRES THE MUNICIPALITY TO ENSURE THAT STAFF BE TRAINED TO PROTECT THE HEALTH AND SAFETY OF THE WORKER; AND,**

**CONT'D...**

**WHEREAS FIRE EXTINGUISHER TRAINING HAS NOT BEEN PROVIDED TO STAFF FOR MORE THAN TWO (2) YEARS; AND, WHEREAS THE MUNICIPALITIES OF THE TOWN OF MIDLAND, TOWN OF PENETANGUIHENE, TOWNSHIP OF TINY, TOWNSHIP OF GEORGIAN BAY AND THE TOWNSHIP OF TAY HAVE EXPLORED THE MOST COST-EFFECTIVE WAY TO DELIVER THE REQUIRED FIRE EXTINGUISHER TRAINING;**

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF TAY AGREES TO PURCHASE THE FIRE EXTINGUISHER SIMULATOR IN CONJUNCTION WITH THE TOWN OF MIDLAND, TOWN OF PENETANGUIHENE, TOWNSHIP OF TINY AND THE TOWNSHIP OF GEORGIAN BAY AT A COST OF \$5,000.00 FOR EACH MUNICIPALITY;**

**FURTHER THAT THE SIMULATOR BE FUNDED FROM THE 2008 SURPLUS.**

**CARRIED.**

A.3 No Other Business Items were presented.

A.4.1 We received for information the Deputy Fire Chief/Fire Prevention Officer's monthly activity report for May 2009.

A.4.2 We received for information the Care Animal & Pest Control monthly activity report for May 2009.

A.4.3 We received for information correspondence from the Township of South Stormont under date of May 15, 2009 requesting simultaneous dispatch for Emergency Medical Service and Fire Response.

After discussion and consideration the following motion was moved by Councillor Frandsen and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

**WHEREAS THE CORPORATION OF THE TOWNSHIP OF TAY HAS RECEIVED A REQUEST FOR SUPPORT FROM THE TOWNSHIP OF SOUTH STORMONT WITH RESPECT TO SIMULTANEOUS DISPATCH FOR EMERGENCY MEDICAL SERVICE AND FIRE RESPONSE;**

**NOW THEREFORE, THIS SHALL CONFIRM THAT THE CORPORATION OF THE TOWNSHIP OF TAY ENDORSES SAID RESOLUTION;**

**AND FURTHER THAT STAFF BE DIRECTED TO SEND CORRESPONDENCE OF SUPPORT TO THE REQUESTED INDIVIDUALS AND AGENCIES AS NECESSARY.**

**CARRIED.**

**B: PUBLIC WORKS COMMITTEE - CHAIRED BY COUNCILLOR  
BILL RAWSON:**

- B.1 The Public Works Committee was called to order by the Chair at 1:20 p.m.
- B.2.1 We received for information the monthly Environmental Superintendent's report under date of June 17, 2009 for the month of May, 2009.
- B.2.2 We received for information the monthly Works Superintendent report under date of February 18, 2009 for the month of May, 2009.
- B.2.3 We reviewed a report from the Director of Public Works under date of June 17, 2009, regarding the Tay Trail Encroachments.

After discussion and consideration the following motion was moved by Councillor Baumgardner and seconded by Councillor Pearsall recommending the following to Council for consideration:

**IT IS RECOMMENDED THAT COUNCIL APPROVE THE "GUIDELINES REGARDING TRAIL ENCROACHMENTS" AND AUTHORIZE STAFF TO PROCEED WITH THE ACTIONS NECESSARY AND TO NOTIFY THE ABUTTING PROPERTY OWNERS OF THE NEW GUIDELINES. ALL OWNERS SHALL BE NOTIFIED WHERE THE ENCROACHMENT IS A SAFETY HAZARD TO REMOVE SAME, AND TO REVIEW THE FEE BY-LAW TO INCLUDE A CHARGE OF \$125.00 FOR THE REMOVAL OF ENCROACHMENTS BY MUNICIPAL STAFF.**

**CARRIED.**

- B.2.4 We reviewed a report from the Director of Public Works under date of June 17, 2009, regarding endorsement of the DWQMS System by Top Management and Council.

After discussion and consideration the following motion was moved by Councillor Pearsall and seconded by Councillor Baumgardner recommending the following to Council for consideration:

**IT IS RECOMMENDED THAT COUNCIL APPROVE AND ENDORSE THE DWQMS OPERATIONAL PLAN AS PRESENTED AND FURTHER AUTHORIZE STAFF TO COMPLETE THE OPERATIONAL PLAN FOR SUBMISSION TO THE MINISTRY OF ENVIRONMENT NO LATER THAN AUGUST 1, 2009.**

**CARRIED.**

- B.3.1 We received a letter from Mr. Lundy under date of June 1, 2009 regarding Lawn and Garden Waste.

Following discussion, Committee directed staff to prepare a report for Council's consideration regarding a stump-dump within the municipality and Lawn and Garden Waste Collection.

B.3.2 We received an update from the Director of Public Works regarding the Waverley Rink Building.

Following discussion, Committee directed staff to review the different options and report back to Council.

B.4 No Items for Information were presented.

**C: GENERAL GOVERNMENT/FINANCE – CHAIRED BY CHAIR COUNCILLOR FRANDBSEN:**

C.1 The General Government & Finance Committee was called to order by the Chair at 2:22 p.m.

At this point in the meeting Councillor Frandsen presented Mrs. Kim LaRose with a certificate for successfully completing the Municipal Tax Administration Program. Council congratulated Mrs. LaRose on a job well done.

C.2.1 We received for information a report from the Recreation Coordinator under date of June 17, 2009 regarding a recreation update for the month of May 2009.

C.2.2 We reviewed a report from the Recreation Coordinator under date of June 17, 2009 regarding the fall 2009 Recreation Programming & Special Event Proposal.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Pearsall recommending the following to Council for consideration:

**THAT THE PROPOSED RECREATION PROGRAMMING AND SPECIAL EVENTS FOR FALL 2009 ARE APPROVED AS OUTLINED IN THIS REPORT.**

**CARRIED.**

C.2.3 We reviewed a report from the Recreation Coordinator under date of June 17, 2009 regarding the Recreation Funding Opportunities.

After discussion and consideration the following motion was moved by Councillor Black and seconded by Councillor Baumgardner recommending the following to Council for consideration:

**THAT STAFF BE DIRECTED TO FORWARD FUNDING APPLICATIONS AS FOLLOWS;**

**A) UNDER THE HEALTHY COMMUNITIES FUND FOR THE PORT MCNICOLL YOUTH CENTRE PROGRAMS AND TEEN NIGHT PROGRAMS.**

**B) NATIONAL TRAILS COALITION FOR IMPROVEMENTS TO THE TAY SHORE TRAIL AND THE PURCHASE AND INSTALLATION OF BICYCLE RACKS.**

**CARRIED.**

C.2.4 We reviewed a report from the Recreation Coordinator under date of June 17, 2009 regarding the Ontarians Walking Now – International Charter for Walking.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ladouceur recommending the following to Council for consideration:

**THAT THE TOWNSHIP OF TAY ENDORSE THE ONTARIANS WALKING NOW PROGRAM AND ADOPT THE INTERNATIONAL CHARTER FOR WALKING;**

**AND THAT THE TOWNSHIP OF TAY WILL CONSIDER THE PRINCIPLES OUTLINED IN THE CHARTER IN FUTURE PLANNING ENDEAVOURS TO WORK TOWARDS BECOMING A WALKABLE COMMUNITY.**

**CARRIED.**

C.2.5 We reviewed a report from the Clerk under date of June 17, 2009 regarding the Draft Accessible Customer Service Policy.

After discussion and consideration the following motion was moved by Councillor Black and seconded by Councillor Rawson recommending the following to Council for consideration:

**THAT THE DRAFT ACCESSIBLE CUSTOMER SERVICE POLICY BE RECEIVED; AND**

**THAT FEEDBACK BE PROVIDED TO THE CLERK BY JUNE 26, 2009; AND**

**THAT STAFF BRING THE FINAL VERSION OF THE POLICY FORWARD TO THE JULY 8<sup>TH</sup>, 2009 COUNCIL MEETING.**

**FURTHER, THAT COUNCIL APPROVES THE INSTALLATION OF THE TTY SYSTEM AT THE MUNICIPAL OFFICE.**

**CARRIED.**

C.3.1 We received for information correspondence from the County of Simcoe, dated May 26, 2009 requesting endorsement of the Simcoe County Children and Youth Charter.

After discussion and consideration the following motion was moved by Councillor Pearsall and seconded by Deputy Mayor Councillor Black recommending the following to Council for consideration:

**WHEREAS THE CORPORATION OF THE TOWNSHIP OF TAY HAS RECEIVED A REQUEST FROM THE COUNTY OF SIMCOE WITH RESPECT TO THE SIMCOE COUNTY CHILDREN AND YOUTH CHARTER;**

**NOW THEREFORE, THIS SHALL CONFIRM THAT THE CORPORATION OF THE TOWNSHIP OF TAY ENDORSES THE SAID CHARTER;**

**CONT'D...**

**AND FURTHER THAT STAFF BE DIRECTED TO SEND CORRESPONDENCE OF SUPPORT TO THE REQUESTED INDIVIDUALS AND AGENCIES AS NECESSARY.**

**CARRIED.**

C.3.2 We received a verbal report from the Administration Support Person regarding the upcoming High School and Public School Graduation Ceremonies.

Following discussion, Committee directed staff as to which members of Council are available to attend and to notify the individual schools.

C.3.3 We received a verbal update from the Fire Chief regarding the Generator for the Municipal Office.

The Fire Chief reported that staff will be applying under the JEPP Program in the fall of 2009 and that the funds allocated for stand-by power will be used for the municipal one-third portion required under the JEPP Program.

Following discussion, Committee directed staff to proceed accordingly.

C.3.4 We received a verbal update from the CAO regarding attendance at the upcoming AMO conference. It was noted that no members of Council will be attending this year's conference.

C.4.1 We received for information correspondence from the Ministry of Municipal Affairs and Housing, Re: Residential Tenancies Act – Automatic Rent Reductions.

C.4.2 We received for information correspondence from the Ministry of Citizenship and Immigration, Re: Ontario Medal for Good Citizenship.

Council members were requested to bring any nominations forward to the next Council meeting.

C.4.3 We received for information correspondence from the Association of Municipalities of Ontario, Re: Federal & Provincial Governments Commit \$2.3 Billion to Municipal Infrastructure in Ontario.

C.4.4 We received for information a news release from the Province of Ontario, Re: Ontario Unveils Growth Vision for Simcoe Area.

C.4.5 We received for information a financial report from the Director of Finance, Re: Financial Summary as at June 9, 2009.

**D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY CHAIR DEPUTY MAYOR LADOUCEUR:**

D.1 The Planning & Development Committee was called to order by the Chair at 3:02 p.m.

D.2.1 We reviewed a report from the Director of Planning and Development under date of June 8, 2009, regarding a Proposed Site Plan Agreement Application– 55 Coldwater Road.

After discussion and consideration the following motion was moved by Councillor Pearsall and seconded by Councillor Frandsen recommending the following to Council for consideration:

**THAT APPLICATION NO. 2009SPA02 FOR SITE PLAN APPROVAL FOR 55 COLDWATER ROAD, TIMCON INVESTMENTS LIMITED BE APPROVED; AND,**

**THAT THE COUNCIL OF THE TOWNSHIP OF TAY AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A SITE PLAN AGREEMENT WITH TIMCON INVESTMENTS LIMITED FOR 55 COLDWATER ROAD AND THAT THE REQUIRED BY-LAW BE BROUGHT FORWARD TO THE JULY 8<sup>TH</sup>, 2009 COUNCIL MEETING.**

**CARRIED.**

- D.2.2 We reviewed a report from the Director of Planning and Development under date of June 11, 2009, regarding an application to Lift the Holding Symbol on Huron Bay Estates Phase 1B.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Frandsen recommending the following to Council for consideration:

**THAT APPLICATION NO. 2009ZBA02 TO REMOVE THE HOLDING SYMBOL FROM THE LAND KNOWN AS PHASE 1B, BEING LOTS 1 TO 12 PLAN 51M-872 FOR HURON BAY ESTATES, MCDERMITT TRAIL BE APPROVED AND THAT THE REQUIRED BY-LAW BE BROUGHT FORWARD TO THE JULY 8<sup>TH</sup>, 2009 COUNCIL MEETING.**

**CARRIED.**

- D.2.3 We reviewed for information the monthly Municipal By-law Enforcement Services report under date of June 2, 2009 for the month of May 2009.

- D.2.4 We reviewed for information the monthly Building Services report under date of June 8, 2009 for the month of May 2009.

D.3 No Other Business Items were presented.

D.4 No Items for Information were presented.

**5. IN CAMERA SESSION:**

Following the regular Committee of All Council business we adjourned to an "In Camera" Session and the following motion was passed.

**MOVED BY: COUNCILLOR BILL RAWSON**

**SECONDED BY: COUNCILLOR JIM PEARSALL**

**COUNCIL ADJOURN TO AN IN CAMERA SESSION;**

**CONT'D...**

**AND FURTHER THAT THIS PORTION OF THE MEETING BE CLOSED TO THE PUBLIC PURSUANT TO THE FOLLOWING SECTION(S) – AS MARKED, OF SECTION 239, SUBSECTION (2) OF THE MUNICIPAL ACT, 2001:**

- PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES.**
- LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS.**

**CARRIED.**

5.1 We received for information a verbal update from the Fire Chief with respect to labour relations or employee negotiations (Firefighter).  
After discussion, Council reviewed the matter and staff was directed accordingly.

5.2 We received a verbal report from the Chief Administrative Officer with respect to personnel matters about an identifiable individual, including municipal or local board employees (Horticulture Committee Appointments).  
After discussion, Council reviewed the matter and staff was requested to bring the required appointment by-law to the next regular Council meeting.

5.3 We received a verbal report from the Chief Administrative Officer with respect to personnel matters about an identifiable individual, including municipal or local board employees (Property Standards about a Specific Location).  
After discussion, Council reviewed the matter and staff was directed accordingly.

**MOVED BY: COUNCILLOR RAWSON**

**SECONDED BY: COUNCILLOR PEARSALL**

**THAT COUNCIL ADJOURN FROM THE IN CAMERA SESSION AT 3:50 P.M. AND RETURN TO THE REGULAR MEETING.**

**CARRIED.**

**6. ADJOURNMENT:**

Moved by Councillor Baumgardner and seconded by Councillor Black.

**THAT THIS COMMITTEE OF ALL COUNCIL MEETING ADJOURN AT 3:51 P.M. AND RECONVENE AUGUST 19, 2009.**

**CARRIED.**

Minutes Recorder: Cyndi Bonneville, Administrative Support Person