

**APPLICATION TO FILL LAND
PURSUANT TO BY-LAW NO. 98-43**

File No. _____

TO: INSPECTOR

Pursuant to Section 3.1 of By-law No. 98-43, I/We hereby submit an application to the Township of Tay in respect of the lands hereinafter described.

A. OWNERSHIP DETAILS

1. **NAME OF OWNER:** _____

Address: _____

Postal Code _____ Telephone No. _____

2. **Names and address of mortgages, holders of charges or other encumbrances:**

a) _____

b) _____

B. PROPERTY DETAILS

3. **PARTICULARS OF SUBJECT PROPERTY:**

a) Location of Property _____

Registered Plan # _____ Lot(s) _____

Reference Plan # _____ Part(s) _____

Concession # _____ Lot(s) _____

Name of Fronting Street and Street No. _____

Roll Number (obtainable from tax bill or assessment notice). _____

- b) Full legal description of land for which application is being made (hereinafter referred to as "Subject Land").

(This may be submitted on a separate page if there is insufficient space above).

4. DIMENSIONS OF PROPERTY (metres/hectares):

	Subject Land	Total Holding
a) Frontage	_____	_____
b) Depth	_____	_____
c) Area	_____	_____

5. BUILDINGS AND STRUCTURES DETAILS

- a) Dimensions of all buildings and structures **EXISTING** on the subject lands. (Attach a separate page if necessary, basement not to be included). (Metres).

Description	Ground Floor Area	Total Floor Area	No. of Storeys	Width	Length	Height
i)						
ii)						
iii)						

- b) Describe **PRESENT** use of **EXISTING** buildings.

USE:

DATE COMMENCED:

i) _____

ii) _____

iii) _____

6. SURROUNDING LANDUSE

a) Describe EXISTING land uses of surrounding lands.

North _____

South _____

East _____

West _____

C. PROPOSED FILLING DETAILS

7. Provide an Explanation of the Application and Proposal and basis for requesting the permit.

(if space is insufficient, please attach additional paper)

- 8. (a) Area of land to be filled: _____ (ha.)
- (b) Depth of fill to be placed: _____ (metres)
- (c) Total Quantity of Fill: _____ (cubic metres, m³)
- (d) Type of Fill: _____
- (e) Source of Fill: _____
- (f) Contractor(s), if any: _____
- (g) Proposed Start Date: _____
- (h) Proposed Completion Date: _____

D. DRAWING DETAILS

TWO COPIES OF A SURVEY OR SCALE DRAWING MUST BE SUBMITTED WITH THE APPLICATION, AND SHALL INCLUDE THEREON:

- a) the boundaries of the owner's total holding with dimensions;
- b) existing elevations in the form of contours at 1.0 metre intervals or less, with spot elevations along the property lines and 3.0 metres beyond the property line at sufficient intervals to show the existing drainage patterns;
- c) the location, widths and names of the existing streets or highways which abut the subject lands;

- d) the location, size and use of all buildings, location of any septic tank tile or well, with dimensions and relationship to the lot boundaries clearly marked thereon;
- e) the location and size and finished grade of area(s) proposed to be filled with dimensions marked thereon;
- f) the location of any landscaping and/or retaining walls proposed, with the type and height clearly marked thereon;
- g) natural and artificial drainage and/or storm water management features (existing and proposed) such as the pipelines, watercourses, drainage ditches, swale retention or detention ponds on the subject land;
- h) any right-of-way or other easements on or abutting the subject lands;
- i) Any filling and any drainage and storm water management features must meet the following guidelines:
 - (i) No ponding shall be permitted except in a stormwater retention/detention area;
 - (ii) Sheet flow should be directed to the perimeter of the property and away from buildings and collected in appropriately sized ditches or swales;
 - (iii) Collected waterflow should be directed to the Township road side ditches if possible;
 - (iv) Water shall not be collected and permitted to outflow on neighbouring lands;
 - (v) Water flow to the lands from adjacent lands should not be blocked or impeded so as to cause ponding or backup on adjacent property;
 - (vi) Proper erosion and sediment controls shall be installed and maintained until the area has been topsoiled and seeded, sodded, or provided with appropriate ground cover.
 - (vii) Any artificial slope stabilization measures shall be properly designed and permanent in nature.
- (j) indicate scale, north point and legend.

NOTE: All measurements shall be provided in Metric.

E. SIGNATURES

I, _____ of _____

In the County of _____ solemnly declare that:

ALL the above statements and the statements contained in all of exhibits submitted herewith, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the force and effect as it made under oath and by virtue of the "Canada Evidence Act".

DECLARED before me at the _____

of _____ in the County of _____

_____ this _____ day

of _____, A.D. 20_____

A Commissioner, etc.

As of the date of this application, I/We are the registered owner(s) of the lands described in this application and I/We have examined the contents of this application and certify as to the correctness of the information submitted with the application insofar as I/We have knowledge of these facts, and concur with the submission of this application to the Municipality.

I/We agree to pay the Application Fee as established by By-law to the Township as an application fee at the time of filing this application. I/We understand that the fees are to cover any legitimate costs of processing this application.

Should the Inspector determine that a Review of the Application by the Township Engineer is required, I/We agree to cover any legitimate costs for the review. In this regard, the Inspector will advise of this requirement and an estimate of the cost to review the Application.

I/We undertake to notify any subsequent owner of the subject lands of the existence of the Fill Permit.

I/We undertake to be responsible for the cost of cleaning mud or other debris from the adjacent road allowances in the event same is tracked onto the roadway by trucks or other vehicles dumping fill on the subject lands.

I/We consent to any Township employee or representative entering on to the subject lands, during daylight hours and upon producing proper identification, for the purposes of inspecting the property.

SIGNED: _____ DATE: _____

FOR OFFICE USE ONLY:

Date Received: _____ Checked by: _____

Official Plan provisions: _____

By-law: _____ Zone: _____ Sections: _____

Amendment File No.: _____

Comments: _____
